



Public Health
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North Central Public Health District

North Central Public Health District Executive Committee Board of Health Meeting

Tuesday, July 14th, 2020

At 3:00 PM

To Be Held Electronically:

**North Central Public Health
District.**

AGENDA -

1. **Minutes**
 - a. Approve from 6/9/20 Full Board of Health Meeting
 - b. Approve from 6/25/20 Special Executive Committee Board of Health Meeting
 - c. Set Next Meeting Date (8/11/2020) (Full Board of Health Meeting)
2. **Additions to the Agenda**
3. **Public Comment**
4. **Unfinished Business**
 - a. COVID-19 Update
 - General update
 - Funding
 - Staff and program support
 - b. FY 2020-21 Budget Update
 - Revenue & timelines
 - c. EOMC Modernization Update
 - d. Recruitment of Administrator Update
5. **New Business**
 - a. Staff Updates
 - b. Approval of A/P Check Report
 - June 2020
 - c. Contracts Summary
 - d. Director's Report
 - July 2020

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel



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NORTH CENTRAL PUBLIC HEALTH DISTRICT

419 East Seventh Street
The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

**North Central Public Health District
Full Board of Health Meeting Minutes
Tuesday, June 9th, 2020**

In Attendance: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County; Commissioner Leslie Wetherell – Gilliam County; Commissioner Kathy Schwartz – Wasco County; Taylor Steen – Wasco County

Staff Present: Teri Thalhofer – Director NCPHD; Alyssa Bachman – Fiscal Assistant NCPHD; Gloria Perry – Office Manager NCPHD; Kathi Hall – Fiscal Manager NCPHD; Shellie Campbell – Clinical Program Supervisor NCPHD; Dr. Mimi McDonell – Medical Officer NCPHD; Nicole Bailey – Environmental Health Specialist Supervisor NCPHD; Laurie Jupe – Program Secretary NCPHD

Guests Present: Commissioner Steve Kramer – Wasco County

Minutes taken by: Laurie Jupe

Meeting called to order at 3:00 p.m. by Commissioner Kathy Schwartz.

SUMMARY OF ACTIONS TAKEN

MOTION by Commissioner Joan Bird, and seconded by Commissioner Leslie Wetherell, to accept the May 12th, 2020 Executive Committee meeting minutes as presented.

Vote: 6-0
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County; Commissioner Leslie Wetherell – Gilliam County; Commissioner Kathy Schwartz – Wasco County; Taylor Steen – Wasco County
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Leslie Wetherell, and seconded by Commissioner Joan Bird, to accept the A/P Checks Issued reports for May 2020 as presented.

Vote: 6-0
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County; Commissioner Leslie Wetherell – Gilliam County; Commissioner Kathy Schwartz – Wasco County; Taylor Steen – Wasco County
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Joan Bird, and seconded by Commissioner Leslie Wetherell, to accept Resolution 2020-03. A resolution adopting appropriations for the fiscal year 2020-2021 as presented.

Vote: 6-0
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County; Commissioner Leslie Wetherell – Gilliam County; Commissioner Kathy Schwartz – Wasco County; Taylor Steen – Wasco County
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Leslie Wetherell, and seconded by Commissioner Joan Bird, to accept the Resolution 2020-04. A resolution adopting the annual budget for the fiscal year 2020-2021 as presented.

Vote: 6-0
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County; Commissioner Leslie Wetherell – Gilliam County; Commissioner Kathy Schwartz – Wasco County; Taylor Steen – Wasco County
No: 0
Abstain: 0
Motion: Carried

WELCOME AND INTRODUCTIONS

MINUTES & NEXT MEETING DATE

1. Approval of past meeting minutes.
 - 1 A motion was made to approve the May 12th, 2020 Executive Committee meeting minutes as presented.
2. Set next meeting date.
 - 1 The next scheduled Board of Health Executive Committee meeting will be on Tuesday, July 14th, 2020 at 3:00 p.m. This will be a meeting of the Executive Committee. The meeting location will be at North Central Public Health District office located at 419 E. 7th Street, The Dalles, OR.

ADDITIONS TO THE AGENDA

1. Recognize Teri Thalhofer.

PUBLIC COMMENT

1. None.

UNFINISHED BUSINESS

1. COVID-19 Update
 1. Dr. Mimi McDonell updated the board on the COVID-19 status.
 - a) Gilliam County has no cases.
 - b) Sherman County has had only one case.
 - c) Wasco County has 31 positive cases
 - d) There has been an uptick in local cases. Some cases are from outbreaks at Duckwall, Azure Standard. Others are new cases from within the community.

- e) NCPHD's work continues to monitor cases, testing, contact tracing, and ensuring the communities are safe.
2. COVID-19 Funding update.
 - a) Kathi Hall updated the board on the latest information on the COVID-19 funding.
 - b) Teri informed the board that several new staff positions would be posted soon to cover the COVID-19 response requirements.
 - c) Questions and feedback were requested.
2. Update on recruitment status of Director Position.
 1. The position closed on Friday, May 29th.
 2. Teri, Kathi and I reviewed the application packets received and identified 5 applicants that met minimum qualifications for this position. 1 applicant resides in the Bronx, NY; 2 in HR and 1 in The Dalles.
 3. Of those 5, I was able to schedule interviews with 4. Interviews will take place between June 24th and July 7th.
 4. I anticipate round 2 interviews to be done towards the latter part of July or the first part of August. Just depends on the board's availability. I would hope that all of the full board members will participate in the interview. If possible today can we identify 3 or 4 dates that the board would be available starting with the week of July 20th, July 27th and the week of August 3rd? If not today, please email me and Alyssa Bachman with your availability.
 5. I'm still processing what the round 2 interview will look like. We are thinking that applicants will be given the same topic to create a 20 minute presentation on followed by a Q&A session. Do you any of you have any thoughts or suggestions on how you would like the round 2 interview process to go?
 6. I'm aware that the board has received communication from 1 or 2 of our employees regarding the hiring process and in particular, how the interview team was created.
 7. Our interview process has been guided by CIS and based off recommendations the round 1 interview team was created to ensure we have diversity on the team and to have a mix of management and staff. We have 1 board of health member, 3 leadership team members and 2 staff members. The staff members represent having a male member and a bi-cultural member as part of this interview team.
 8. The staff members that were asked to be on this team were not chosen due to their job title or profession but again, to ensure diversity on the interview team and to have a mix of staff & management.
 9. Round 2 interview team will consist of the full board health members; one of which was a PH Nurse in the past as well as the director of public health.
 10. Because of these concerns shared by staff, I have reached out to CIS (City County Insurance Services – NCPHD liability insurance agency) to discuss possible ways to have staff participate in the interview process. Based off of this conversation, I would like to recommend to the board to approve the following change to the administrator hiring process.
 - a) Staff would be encouraged to call in to each interview and listen in "mute mode" only. They would not be allowed to ask questions but would be able to submit by email their comments after each interview to my attention as the HR Manager. I would then share those emails with the interview team members.
 - b) All emails received by myself or by the board will become part of the interview process and therefore must be kept with all the other documents of the recruitment process.
 - c) The candidates will be informed at the beginning of the interview that there may be staff listening on mute mode to this interview.
 11. Questions and feedback were requested.
 12. It was the unanimous consensus of the board to approve the additions listed in 10 a), 10 b) and 10 c) to the Administrator hiring process.

- a) Gloria will include the above additions in the process for hiring the new administrator.

NEW BUSINESS

1. Recognize Teri Thalhofer – today’s meeting is Teri’s last board meeting.
 1. Teri was recognized in the last CHLO newsletter.
 - a) Commissioner Schwartz asked Laurie Jupe to send out a copy of the newsletter article to the board members.
 2. A luncheon will be held for Teri at NCPHD on Tuesday, June 30th from 11:00 a.m. to 1:00 p.m. for Teri’s last day. All board members are welcome to attend. Please RSVP to Maria if you are able to attend.
 3. The board members thanked Teri for all of her excellent work and dedication over her tenure.
2. 2020-21 Budget Hearing and Adoption
 1. Kathi reviewed the changes to the 2020-21 budget with the board members.
 - a) The Revenue changes were reviewed: changes between the budget approved by the budget committee and the adopted column.
 - The largest change was in the beginning fund balance: originally it was at \$400,000. It is now at \$579,538. The total increase for the beginning fund balance is \$179,538.
 - b) Kathi reviewed the corresponding changes in the expenditures.
 - Personal Services change: Dr. McDonell, Health Officer, went from part-time to full-time.
 - Increased the expenditures for COVID-19 to match the revenue from COVID-19.
 - c) Questions and feedback were requested.

Public Hearing was called to order at 3:43 p.m. by Commissioner Schwartz.

- Public comment was requested.
2. Resolution 2020-03 Appropriations FY 2020-21.
 - a) A motion was made to approve the Resolution 2020-03 A Resolution Adopting Appropriations for the Fiscal Year 2020-21 as presented.
 3. Resolution 2020-04 Adopting FY 2020-21 Budget.
 - a) A motion was made to approve the Resolution 2020-04 A Resolution Adopting the Annual Budget for the Fiscal Year 2020-21 as presented.

Public Hearing was closed at 3:45 p.m. by Commissioner Schwartz.

3. Approval of A/P Check Report (May 2020)
 1. A/P Check Report presented to the board. Questions and feedback were requested.
 2. A motion was made to approve the A/P Check Reports for May 2020 as presented.
4. Contracts Summary
 1. Eighth Amendment to OHA Financing Agreement 159826-8. Program Element (PE) 01 & 01-4. State support for COVID-19 work.
 - a) Fiscal Impact: \$117,594.
 2. Amendment to Professional Services Agreement between NCPHD & Judy Bankman (Contractor) to provide consultation services for COVID-19.
 - a) Fiscal Impact: Not to exceed \$26,000.

3. Professional Services Agreement between NCPHD & Heidi Venture (Contractor) to provide professional facilitation for grant funds received from Ford Family Foundation to develop a marketing plan.
 - a) Fiscal Impact: Not to exceed \$5,000.
 4. Amendment #8 to Oregon Child Development Coalition (OCDC) to renew nursing services for calendar year 1-1-20 to 12-31-2020.
 - a) Fiscal Impact: \$3,921.61.
 5. Ninth Amendment to OHA Financing Agreement 159826-9. Program Element (PE) 12-02 COVID-19 Response. Public Health Emergency Preparedness (PHEP) Program.
 - a) Fiscal Impact: \$119,757.
5. Directors Report
1. Shellie Campbell presented the Directors report to the Board.
 2. Questions and feedback were requested.
6. Final Report to the Board by Teri Thalhofer

Being no further business to be conducted at this time, Commissioner Kathy Schwartz adjourned the Board of Health meeting at 4:03 p.m.

Signature

Date

Printed Name



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**North Central Public Health District
Special Executive Committee Meeting
Meeting Minutes
June 25th, 2020**

In Attendance Virtual Meeting: Commissioner Kathy Schwartz – Wasco County; Commissioner Joan Bird – Sherman County

Absent: Commissioner Leslie Wetherell – Gilliam County

Staff Present: Gloria Perry – Office Manager NCPHD; Laurie Jupe – Program Secretary NCPHD; Shellie Campbell – Clinical Program Supervisor NCPHD

Guests Present: None

Minutes taken by: Laurie Jupe

Meeting called to order at 10:00 a.m. by Chair Commissioner Schwartz

Welcome and Introductions

Additions to the Agenda

1. None

Public Comment

1. None

NEW BUSINESS

1. Executive Session
 1. The Board of Health Executive Committee met in Executive Session pursuant to ORS 192.660 (2) (a) to consider the employment of a public officer.
 2. After discussion, no actions or final decisions were made in executive session.
2. Interim Director Salary
 1. After discussion, it was recommended by the Executive Committee that the Interim Director's Salary be set at \$80,000.
 2. The Committee requested the following additions to the Executive Committee meeting agenda which will be held on Tuesday, July 14th, 2020:

1. FY 2020-21 Budget Update with particular attention to revenue and timelines for revenue streams.
2. EOMC Modernization grant and fiscal agent status update.
3. COVID-19 Update to include: general update, funding, staff and program support.

Being no further business to be conducted at this time, Commissioner Schwartz adjourned the Special Executive Committee meeting at 10:21 a.m.

Signature

Date

Printed Name

Covid Funding Amts BOH

As of 7/1/20

Funding Stream		Amount	Budgeted Items	Award Period	3/1 - 6/30/2020 EXP.		Est June Bal.
PE 01-04	OHA State	\$117,594	Personal Services & Admin (Mimi & Teri; Judy)	1/21/20 - 6/30/20	PS	\$106,904	\$0
					MS	\$10,690	
						\$117,594	
SAIF Grant		18,082.21	PPE, sanitizing & cleaning mat.; office mod; cont. serv.	3/2/20 - 7/2/20	MS	\$18,082	0
				3/1/20 - 5/15/20			
CARES Relief Fund			PS - Emp. Dedicated to COVID-19		PS	87,602.00	0
County Application			PPE		MS	\$22,100	
		\$109,702				\$109,702	
			Wasco Amount by population percentage				
				6 month			
Col Gorge Health Council		\$200,000		5/1/20 - 10/31/20	PS	13,644.00	
		Incl. \$32,463.20 one month isolation costs	These funds will be used for the state re-opening plan to include intensifying testing and contact tracing.		MS	38,073.80	
			(Incident Command Team; Contr. Serv.; Med. Sup.)			51,717.80	\$148,282.20
PE 12 - 02	OHA COVID 19 Response (Fed)	\$119,757	(Incident Command Team)	3/21/20 - 6/30/21	PS	\$0.00	
					MS	\$934.50	
			Team to assist in development, evaluation and progress of a community intervention implementation plan for Covid 19			\$934.50	\$118,822.50
			Personnel; Travel; Equipment: Laptops, printer, travel vac. Fridge; Supplies - phones, med supplies; test kits; PPE; Cont. Serv. ;Admin				
Pacific Source CCO		\$25,000		No Award Period			\$25,000
PE 01-05	COVID-19 Local Active Monitoring (Federal)	\$253,700	PS & admin. includes new positions	6/2020 - 6/30/2021			\$253,700
PE 01-06	COVID-19 Regional Active Mon.	\$189,314	Regional Collaborative	6/2020 - 6/30/2021			
Covid Funding Total		\$1,033,149				FY 20-21	\$545,805
			NEW Positions (1 year)				
			PHN II	83,043			
			Disease Intervention Spec.	75,396			
			Community Health Worker	56,181			
						214,620	
			Current Staff			208,150	
			(used March - June Amts)			422,770	20-21 PS \$422,770
							20-21 MS 123,034.90
							\$545,805

NCPHD June 2020 Fund Balance

6/30/2020 Interim	Budget	Actuals		
Beg bal	400,000.00			419,963.00
Total Revenue	3,721,076.00	2,995,949.04	81%	
Total Expenditures	3,721,096.00	2,861,052.32	77%	
Rev-Exp				134,896.72
Interim Ending Balance	587,538.00			554,859.72

revstat.rpt
 Periods: 0 through 14

Revenue Status Report
NORTH CENTRAL PUBLIC HEALTH DISTRICT
 7/1/2019 through 6/30/2020

<i>Account Number</i>	<i>Adjusted Estimate</i>	<i>Revenues</i>	<i>YTD</i>	<i>Balance</i>	<i>Prct Rcvd</i>
201 PUBLIC HEALTH FUND					
201.00 NON-DEPARTMENTAL RESOURCES					
201.00.1201 PUBLIC HEALTH RESOURCES	408,000.00	10,333.54	10,333.54	397,666.46	2.53
NON-DEPARTMENTAL RESOURC	408,000.00	10,333.54	10,333.54	397,666.46	2.53
Total					
201.23 PUBLIC HEALTH					
201.23.7141 PUBLIC HEALTH	835,653.00	807,675.90	807,675.90	27,977.10	96.65
201.23.7142 WOMEN, INFANTS & CHILDREN	163,357.00	152,170.72	152,170.72	11,186.28	93.15
201.23.7143 IMMUNIZATION & NURSING SERVICE	32,008.00	32,338.38	32,338.38	-330.38	101.03
201.23.7144 REPRODUCTIVE HEALTH	258,036.00	253,993.55	253,993.55	4,042.45	98.43
201.23.7145 STATE SUPPORT & COVID 19	404,883.00	197,630.73	197,630.73	207,252.27	48.81
201.23.7146 ENVIRONMENTAL HEALTH	122,000.00	113,847.25	113,847.25	8,152.75	93.32
201.23.7148 PERINATAL HEALTH	166,250.00	187,121.20	187,121.20	-20,871.20	112.55
201.23.7149 PH EMERGENCY PREP. & COVID 19	278,310.00	261,814.84	261,814.84	16,495.16	94.07
201.23.7151 PUBLIC HEALTH MODERNIZATION	350,000.00	314,376.32	314,376.32	35,623.68	89.82
201.23.7152 HEALTH PROMOTION	159,754.00	209,120.10	209,120.10	-49,366.10	130.90
201.23.7153 PUB HLTH PRACTICE - IMM SERVICE	18,284.00	16,718.37	16,718.37	1,565.63	91.44
201.23.7154 CACOON & SYSTEMS OF CARE	60,958.00	65,049.60	65,049.60	-4,091.60	106.71
201.23.7155 TOBACCO PREV & ED	185,460.00	161,890.94	161,890.94	23,569.06	87.29
201.23.7156 WATER	42,184.00	38,655.22	38,655.22	3,528.78	91.63
201.23.7158 BABIES FIRST	215,346.00	158,065.38	158,065.38	57,280.62	73.40
201.23.7159 OREGON MOTHERS CARE	5,593.00	4,347.00	4,347.00	1,246.00	77.72
201.23.7500 PASS THROUGH	15,000.00	10,800.00	10,800.00	4,200.00	72.00
201.23.7999 NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
PUBLIC HEALTH	3,313,076.00	2,985,615.50	2,985,615.50	327,460.50	90.12
Total					
PUBLIC HEALTH FUND	3,721,076.00	2,995,949.04	2,995,949.04	725,126.96	80.51

FEE REVENUE
NORTH CENTRAL PUBLIC HEALTH DISTRICT

7141 PUBLIC HEALTH

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7141.411 LICENSES FEES & PERMITS				
201.23.7141.411.167 ONSITE PROGRAM FEES	51,020.00	55,000.00	49,420.00	89.85%
201.23.7141.411.181 VITAL RECORD FEES	40,660.00	42,000.00	36,720.00	87.43%
Total LICENSES FEES & PERMITS	91,680.00	97,000.00	86,140.00	88.80%

7143 IMMUNIZATION & NURSING SERVICES

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7143.411 LICENSES FEES & PERMITS				
201.23.7143.411.151 IMMUNIZATION FEES	5,302.50	8,000.00	4,847.38	60.59%
201.23.7143.411.164 NURSING SERVICE FEES	1,460.03	2,000.00	1,275.21	63.76%
201.23.7143.411.190 FEES - TPR	4,712.77	8,000.00	14,407.89	180.10%
201.23.7143.412.501 OHP FEES	5,612.24	5,000.00	3,381.40	67.63%
Total LICENSES FEES & PERMITS	17,087.54	23,000.00	23,911.88	103.96%

7144 REPRODUCTIVE HEALTH

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7144.411 LICENSES FEES & PERMITS				
201.23.7144.411.138 FAMILY PLANNING FEES	801.81	1,500.00	1,160.90	77.39%
201.23.7144.411.189 DONATIONS	2,257.12	2,000.00	2,078.00	103.90%
201.23.7144.411.190 FEES - TPR	9,600.42	14,000.00	12,538.39	89.56%
201.23.7144.411.193 BCCP FEES	0.00	500.00	0.00	0.00%
201.23.7144.412.501 OHP FEES	31,302.61	50,000.00	46,196.41	92.39%
201.23.7144.412.510 RH PROGRAM FEES	87,298.14	90,000.00	86,171.76	95.75%
Total LICENSES FEES & PERMITS	131,260.10	158,000.00	148,145.46	93.76%

7145 STATE SUPPORT

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7145.411 LICENSES FEES & PERMITS				
201.23.7145.411.128 CD PREVENTION FEES	702.00	600.00	327.60	54.60%
201.23.7145.411.173 STD FEES	2,204.54	2,500.00	3123.00	124.92%
201.23.7145.411.190 FEES - TPR	866.50	1,000.00	1603.95	160.40%
201.23.7145.412.501 OHP FEES	3,893.90	5,000.00	2,010.32	40.21%

Total	LICENSES FEES & PERMITS	7,666.94	9,100.00	7064.87	77.64%
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7146 ENVIRONMENTAL HEALTH

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7146.411				
LICENSES FEES & PERMITS				
201.23.7146.411.124	94,408.50	100,000.00	101,204.50	101.20%
LICENSE FEES				
201.23.7146.411.139	4,064.00	4,000.00	3,761.75	94.04%
FOOD HANDLER FEES				
201.23.7146.411.178	4,110.00	6,000.00	2,075.00	34.58%
TEMPORARY RESTAURANT LICEN:				
201.23.7146.411.183	7,775.00	9,000.00	5,445.00	60.50%
FACILITY INSPECTION FEES				
Total	110,357.50	119,000.00	112,486.25	94.53%
LICENSES FEES & PERMITS				

7148 PERINATAL HEALTH

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7148.411				
LICENSES FEES & PERMITS				
201.23.7148.411.706	26,262.00	27,500.00	33,000.00	
COLUMBIA GORGE COMMUNITY C				
Total	26,262.00	27,500.00	33,000.00	120.00%
LICENSES FEES & PERMITS				

7500 PASS THROUGH

<u>Account Number</u>	<u>2019 Actuals</u>	<u>2020 Adopted</u>	<u>2020 Actuals</u>	
201.23.7500.411				
LICENSES FEES & PERMITS				
201.23.7500.411.199	11,500.00	15,000.00	10,800.00	
DEQ FEES				
Total	11,500.00	15,000.00	10,800.00	72.00%
LICENSES FEES & PERMITS				

NCPHD
Accounts Payable Checks
Issued June 2020

Check Date	Check Number	Vendor Name	Amount
6/10/2020	708	IRS	\$14,303.08
6/10/2020	709	ASIFLEX	\$190.00
Held in Que	710	P E R S	\$17,185.78
6/10/2020	711	OREGON STATE, DEPT OF REVENUE	\$3,743.13
6/25/2020	712	IRS	\$14,343.50
6/25/2020	713	ASIFLEX	\$190.00
Held in Que	714	P E R S	\$17,259.77
6/25/2020	715	OREGON STATE, DEPT OF REVENUE	\$3,750.88
6/2/2020	13617	LOOPTWORKS LLC	\$5,545.00
6/5/2020	13618	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$2,668.82
6/5/2020	13619	BANKMAN, JUDY	\$460.00
6/5/2020	13620	BEERY ELSNER & HAMMOND LLP	\$141.00
6/5/2020	13621	CIS TRUST	\$38,811.83
6/5/2020	13622	COLONY COLLECTIVE LLC	\$1,800.00
6/5/2020	13623	COLUMBIA RIVER AFFORDABLE, PORTABLES, LLC	\$667.00
6/5/2020	13624	HENRY SCHEIN	\$11.78
6/5/2020	13625	LAMENDOLA-GILLIAM, CALLIE	\$54.05
6/5/2020	13626	OREGON STATE, DEPT HUMAN SERVICES-OFS	\$220.00
6/5/2020	13627	PRINT IT! INC.	\$393.00
6/5/2020	13628	SALESFORCE.COM, INC., TABLEA SOFTWARE LLC	\$1,680.00
6/5/2020	13629	SATCOM GLOBAL INC.	\$60.24
6/5/2020	13630	THE DALLES CHRONICLE	\$382.50
6/11/2020	13631	CA STATE DISPURSEMENT UNIT	\$231.50
6/11/2020	13632	NATIONWIDE RETIREMENT SOLUTION	\$1,265.00
6/12/2020	13633	AHLERS & ASSOCIATES	\$860.00
6/12/2020	13634	BANKMAN, JUDY	\$310.00
6/12/2020	13635	COX, MARIA DEL PILAR	\$50.00
6/12/2020	13636	FRANKLIN, SARAH	\$3,750.00
6/12/2020	13637	HENRY SCHEIN	\$369.33
6/12/2020	13638	LAMENDOLA-GILLIAM, CALLIE	\$93.73
6/12/2020	13639	MID-COLUMBIA MEDICAL CENTER	\$575.00
6/12/2020	13640	OR STATE PUBLIC, HEALTH LABORATORY	\$81.30
6/12/2020	13641	OREGON COALITION OF LOCAL, HEALTH OFFICIALS INC	\$2,160.51
6/12/2020	13642	OREGON STATE, DEPT HUMAN SERVICES-OFS	\$735.00
6/12/2020	13643	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,000.00
6/12/2020	13644	PASHEK, ROBIN	\$416.50
6/12/2020	13645	RICOH USA INC.	\$183.34
6/12/2020	13646	SAIF CORPORATION	\$894.17
6/12/2020	13647	SHRED-IT USA	\$127.35
6/12/2020	13648	U.S. CELLULAR	\$826.73
6/12/2020	13649	UPS	\$124.00
6/12/2020	13650	US BANK	\$3,258.44

PAYROLL A/P (EFT)

PAYROLL A/P

6/12/2020	13651	WASCO COUNTY	\$38.70
6/19/2020	13652	AFFORDABLE CARE NW, DBA HELPING HANDS	\$275.00
6/19/2020	13653	CARDOSI, AVERY	\$133.00
6/19/2020	13654	CYTOCHECK LABORATORY LLC	\$107.00
6/19/2020	13655	H2OREGON BOTTLED WATER INC.	\$95.50
6/19/2020	13656	KERR, DIANNE	\$158.00
6/19/2020	13657	OFFICE DEPOT	\$329.12
6/19/2020	13658	OREGON STATE, DEPT HUMAN SERVICES-OFS	\$2,324.19
6/19/2020	13659	PASHEK, ROBIN	\$203.00
6/19/2020	13660	STRATUS AUDIO, INC.	\$112.89
6/19/2020	13661	VERICOR, LLC	\$2,382.27
6/19/2020	13662	WASCO COUNTY	\$614.44
6/26/2020	13663	BANKMAN, JUDY	\$280.00
6/26/2020	13664	BEERY ELSNER & HAMMOND LLP	\$329.00
6/26/2020	13665	CDW GOVERNMENT INC.	\$5,091.82
6/26/2020	13666	COLUMBIA RIVER AFFORDABLE, PORTABLES, LLC	\$707.00
6/26/2020	13667	HENRY SCHEIN	\$18.41
6/26/2020	13668	LAMENDOLA-GILLIAM, CALLIE	\$54.05
6/26/2020	13669	OFFICE DEPOT	\$40.94
6/26/2020	13670	OPTIMIST PRINTERS	\$119.00
6/26/2020	13671	PASHEK, ROBIN	\$182.00
6/26/2020	13672	QUACKENBUSH, ASHLIE	\$158.00
TOTAL:			\$153,647.19

NCPHD Board of Health authorizes check numbers 13617 - 13672 and payroll EFT numbers 708 - 715 totalling \$153,647.19

Signature _____

Printed Name _____

Commissioner Kathy Schwartz
Chair, NCPHD Board of Health



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North Central Public Health District

"Caring For Our Communities"

NCPHD Contracts Summary for Board of Health Meeting of July 14th, 2020

Submitted By: Shellie Campbell – Interim Director

- **Amendment** to Medical Examiner Services Agreement between Sherman County and North Central Public Health District (NCPHD). NCPHD may provide Medical Examiner services as a backup for the Hood River Medical Examiner to the County.
Fiscal Impact: Hourly rate for Medical Officer Services increased to \$100.00 per hour.
- **Second Amendment** to Medical Examiner Services Agreement between Wasco County and North Central Public Health District (NCPHD). NCPHD may provide Medical Examiner services as a backup for the Hood River Medical Examiner to the County.
Fiscal Impact: Hourly rate for Medical Officer Services increased to \$100.00 per hour.
- **MOU** between NCPHD and NORCOR. Agreement for NCPHD to provide NARCAN Nasal Spray to NORCOR to implement a take-home naloxone program for inmates at high risk of opiate overdose upon release.
Fiscal Impact: Provision dependent upon government funding availability.
- **MOU** between NCPHD and the Shilo Inn in The Dalles, OR. This MOU outlines the use of hotel rooms at the Shilo Inn for housing guests that have tested positive for COVID-19 and/or have been exposed and identified as a contact and need isolation and/or quarantine. NCPHD will reserve, in advance the top floor of section D (11 rooms) for a week at a time.
Fiscal Impact: \$105.40 per night for 7 nights. Total per week: \$8,115.80
- **Agreement** for Professional Services between NCPHD and Avery Cardosi. This agreement outlines the contracted services for project support to NCPHD around COVID-19 Contact Monitoring.
Fiscal Impact: Not to exceed \$30,000.
- **Agreement** for Professional Services between NCPHD and Robin Pashek. This agreement outlines the contracted services for project support to NCPHD around COVID-19 Contact Monitoring.
Fiscal Impact: Not to exceed \$30,000.
- **State of Oregon OEM COVID Agreement 4499-DR-OR.** Agreement between the State of Oregon, through the Oregon Military Department, Office of Emergency Management (OEM), and NCPHD. Federal funding provided by FEMA and administered by OEM to cover eligible costs and activities necessary for emergency protective measures taken to respond to the COVID-19 emergency.
Fiscal Impact: Provision dependent upon government funding availability.



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NCPHD Director Summary for Board of Health Meeting of July 14th, 2020

Submitted by: Shellie Campbell, Interim Director

Here we are, now 5 months into the COVID-19 Pandemic. Our positive cases continue to increase. NCPHD staff continues to provide critical services to the counties to support messaging around masks, social distancing, and contact tracing. The COVID-19 Teams are working seven days a week to identify cases, work with individuals testing positive, and need isolation or other support. This includes the NCPHD Health Officer, Communicable Disease Investigator, Clinic Nurse, and Community Health Workers. We are working to hire more staff to support the ongoing work; this is in process and dependent on available funding.

Several of our program staff continue to be involved in Unified Command to support COVID work. Tanya Wray works to keep UC informed, organized and updated. Dr. McDonnell serves as one of the Commanders; Shellie Campbell oversees Health and Human Services Division. Several additional staff members also step in to help when called on, such as Environmental Health supporting the governor's guidelines around everyone wearing masks by reaching out to business and asking if they need information or education materials.

With COVID work on-going, the staff continues to provide all other NCPHD services. Home Visiting, WIC, Environmental Health, Walk-in Clinic, CD Investigation, TPEP and Health Promotion work has not stopped. Many staff members are wearing several hats, but continue to support the needs of Wasco, Sherman, and Gilliam Counties with grace and dedication.

As we move through the summer months our eye is to September and back to school. We are working with the school district to support the re-opening plan which is currently being developed. With that, our staff will continue to support school needs with nursing to provide immunizations, education, and reproductive health.