



**Public Health**  
Prevent. Promote. Protect.

**North Central Public Health District**

*"Caring For Our Communities"*

# North Central Public Health District Board of Health Meeting

January 10, 2017

3:00 PM

Meeting Room @  
NCPHD

## **AGENDA -**

---

1. **Minutes**
  - a. Approve from 11/8/2016 and 12/20/2016 meetings.
  - b. Set Next Meeting Date (2/14/2017)
2. **Additions to the Agenda**
3. **Public Comment**
4. **Unfinished Business**
  - a. Transition of Board Leadership
5. **New Business**
  - a. Review of Annual Report
  - b. 2<sup>ND</sup> Quarter Fund Balance Report – Kathi Hall
  - c. Approval of A/P Check Reports (Nov & Dec 2016)
  - d. Contracts
    - i. OHA Agreement 148025 – 9<sup>th</sup> Amendment
  - e. Director's Report

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

*\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel\*\**



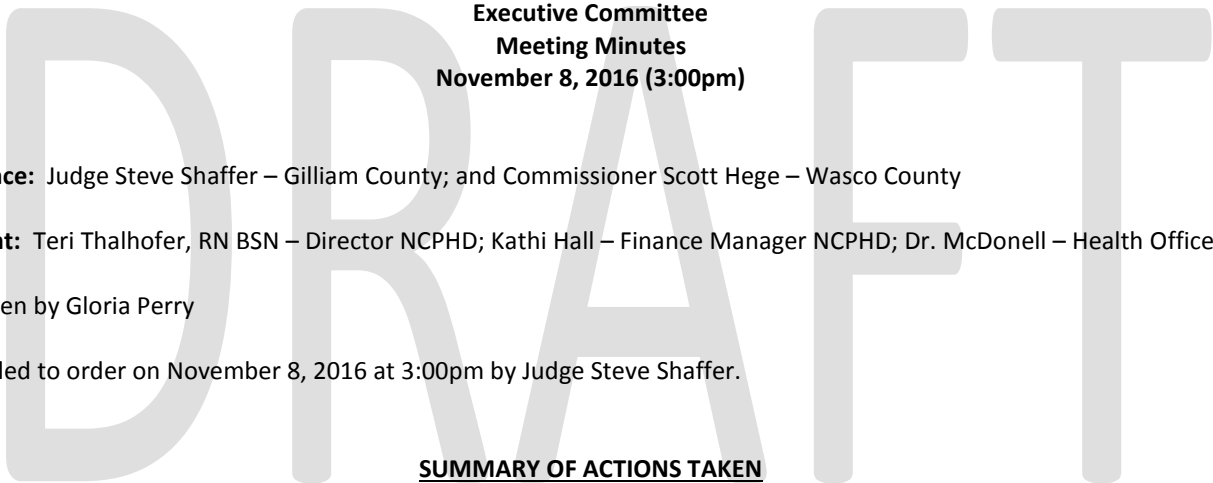
**Public Health**  
Prevent. Promote. Protect.

**NORTH CENTRAL PUBLIC HEALTH DISTRICT**

*“Caring For Our Communities”*

419 East Seventh Street  
The Dalles, OR 97058-2676  
541-506-2600  
[www.ncphd.org](http://www.ncphd.org)

**North Central Public Health District  
Board of Health  
Executive Committee  
Meeting Minutes  
November 8, 2016 (3:00pm)**



**In Attendance:** Judge Steve Shaffer – Gilliam County; and Commissioner Scott Hege – Wasco County

**Staff Present:** Teri Thalhofer, RN BSN – Director NCPHD; Kathi Hall – Finance Manager NCPHD; Dr. McDonell – Health Officer

Minutes taken by Gloria Perry

Meeting called to order on November 8, 2016 at 3:00pm by Judge Steve Shaffer.

**SUMMARY OF ACTIONS TAKEN**

**Motion by Judge Steve Shaffer second by Commissioner Scott Hege, to approve the minutes from the 5/10/2016, 9/13/2016 & 10/12/2016 board of health executive committee meetings as presented.**

Vote: 2-0  
Yes: Commissioner Scott Hege and Judge Steve Shaffer.  
No: 0  
Abstain: 0  
Motion carried.

**Motion by Commissioner Scott Hege, second by Judge Steve Shaffer, to approve the A/P Checks Issued Reports from September and October 2016 reports as presented.**

Vote: 2-0  
Yes: Commissioner Scott Hege and Judge Steve Shaffer.  
No: 0  
Abstain: 0  
Motion carried.

## WELCOME & INTRODUCTIONS

### 1. MINUTES

- a. Approval of past meeting minutes
  - 5/10/2016 minutes were approved as presented.
  - 9/13/2016 minutes were approved as presented.
  - 10/12/2016 minutes were approved as presented.
- b. Set next meeting date
  - A full board meeting was scheduled for Tuesday, December 13, 2016 at 3:00 PM. Meeting location will be at the North Central Public Health District office located at 419 E. 7<sup>th</sup> Street, The Dalles, OR.
  - Teri advised the board that she will not be present at the December board of health meeting but will have someone from Leadership team attend in her absence.

### 2. ADDITIONS TO THE AGENDA

- a. None

### 3. PUBLIC COMMENT

- a. None

### 4. UNFINISHED BUSINESS

- a. Status of Accreditation
  - a. Teri is currently in negotiations with our past accreditation coordinator to come back and work, in a very part-time status, to be project manager on this project. The CCO money that had been targeted to be used to cover the cost of other staff besides Teri for on call duty will be used to cover the cost of funding this position instead. We continue to move forward in this process.
  - b. It was asked after we do become accredited, and then maintaining the accreditation, what does this mean financially? What will the cost be?
    - i. The original application was around \$2,000.00 for five years of accreditation and Teri believes this amount is the current rate. This will be a cost that we will have to consider if we can afford to budget for it or not in the future.
  - c. It was asked if there is any additional revenue that can be wrapped around the accreditation.
    - i. Teri responded not at this point; however the thought is, that every other health system that has become accredited such as hospitals, mental health, clinics, it will eventually become compulsory to get Medicaid funding. At some point, it may put us ahead of the curve to be able to receive Medicaid funding.
- b. Staffing Update
  - a. Environmental Health Specialist Trainee position has been posted.
  - b. We posted this position as a .8 FTE; however Hood River County Health Department has expressed an interest in cross jurisdictional sharing of this position which would bring it up to a full-time position.
  - c. This position will be required to work Saturdays which will help to take the burden off of the current EH staff that has to work events on the week-ends.
- c. CHA-CHIP Update
  - a. Eastern Oregon CCO is finalizing their CHA-CHIP. They did not do a complete re-assessment, they just did an update.
  - b. Columbia Gorge CCO did do a full community health assessment that actually surveyed the five counties in the Early Learning HUB. Because NCPHD is a partner, the original assessment included Sherman and Gilliam Counties. Teri explained that because Wheeler County is now in the Four-Rivers Early Learning HUB, and Gilliam and Sherman Counties were already being surveyed there was a request to include Wheeler County in the survey. There was discussion with the Wheeler County local community advisory council and they agreed to that. So we will be able to not only pull out regional health information but we're going to be able to pull out five county information for the HUB out of this assessment as well.
  - c. The draft assessment has gone to the community advisory council and they hope to have it finalized by December; then the CHIP will come from that.

- d. Teri will send the draft out to the board of health.
- d. Air Quality Update
  - a. We continue to work around the issue with Ameri Ties West and the air quality. On Saturday, November 5<sup>th</sup> DEQ and OHA had an open house for the public. It was a “listening session” to hear people’s concerns. The manager of Ameri Ties was in attendance as well.
  - b. The Public Health Division is going to do a health consultation to provide additional information around whether there may be a health issue or not. They will be working with the agency for toxic substances and disease registry.
  - c. Teri believes that air quality monitoring will continue and that Ameri Ties is changing their formulation and their process should be changed as of December 1<sup>st</sup>.
- e. Public Health Modernization Status Update
  - a. 2<sup>ND</sup> half of this meeting will be held on November 21<sup>st</sup> at City Hall.
    - i. This meeting will concentrate on cross jurisdictional sharing; what are those opportunities; what do they look like; and how do we make that happen.

**5. NEW BUSINESS**

- a. MCMC Health Summit – Reflections & Report Presented by Dr. Mimi McDonell
  - Meeting Objectives:
    - ✓ A shared understanding of the facts regarding breadth and depth of existing community health services;
    - ✓ A document for use by the county commissioners and public health agencies as an input into the modernization work expected of public health in the coming months and years;
    - ✓ A list of shared action items that can be used by the participants back in their respective organizations for advocacy for change; and
    - ✓ Clarity on where community-wide convergence exists and where divergence continues.
  - Key Points and Further Work:
    - ✓ Desire to optimize resources for the community as a whole;
    - ✓ Desire to improve communication between agencies:
      - Regarding services offered
      - Around “closing the loop” on referrals;
    - ✓ Recognition that some duplication of services is necessary
      - Public Health can be viewed as providing some “specialty care”;
    - ✓ Need to identify individuals/populations who are medically underserved (gaps);
    - ✓ DHS children in foster care requiring medical services in a timely fashion; and
    - ✓ Inclusion of mental health services.
  - Commissioner Hege shared that he thought this was a good first step.
- b. First Quarter Fiscal Report
  - Kathi Hall presented first quarter FY 2016-17 fiscal report to the board.
- c. Review of A/P checks issued September and October 2016
  - Motion made to approve A/P checks reports for September and October 2016 as presented.
- d. Contracts Reviewed
  - Teri briefly reviewed the following contracts:
    - ✓ Advantage Services Agreement
    - ✓ Afaxy’s Agreement
    - ✓ AmeriCorps Agreement
    - ✓ Homeland Security Grant 15-244.1
    - ✓ OHA 148025-7
    - ✓ OHA 148025-8
- e. Director’s Report
  - Report presented by Teri Thalhofer.
  - Teri informed the board that NCPHD will be going through a Triennial Review this coming February / March.

Meeting adjourned at 4:30pm

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**{Copy of 5/10/2016, 9/13/2016 & 10/12/2016 executive committee meeting minutes, First Quarter Fiscal Report, A/P Checks Issued – September & October 2016 Reports, Advantage Services Agreement, Afaxy’s Agreement, AmeriCorps Agreement, Homeland Security Grant 15-244.1, OHA 148025-7, & OHA 148025-8 and Director’s Report attached and made part of this record.}**

DRAFT



**Public Health**  
Prevent. Promote. Protect.

---

**NORTH CENTRAL PUBLIC HEALTH DISTRICT**

*“Caring For Our Communities”*

419 East Seventh Street  
The Dalles, OR 97058-2676  
541-506-2600  
[www.ncphd.org](http://www.ncphd.org)

**North Central Public Health District  
Board of Health  
Meeting Minutes  
December 20, 2016 (3:00pm)**

**In Attendance:** Roger Whitley – Sherman County; Linda Thompson – Sherman County; Commissioner Tom McCoy – Sherman County; Commissioner Scott Hege – Wasco County; and Fred Schubert – Wasco County.

**Staff Present:** Teri Thalhofer, RN BSN – Director NCPHD; Kathi Hall – Finance Manager NCPHD

Minutes taken by Gloria Perry

Meeting called to order on December 20, 2016 at 3:08pm by Vice-Chair Fred Schubert.

**SUMMARY OF ACTIONS TAKEN**

**WELCOME & INTRODUCTIONS**

**1. MINUTES / NEXT MEETING DATE**

a. Approval of past meeting minutes

- November minutes not completed.

b. Set next meeting date

- It was discussed and agreed to that with the transition of board members, the next regularly scheduled meeting in January will be a full board meeting. Meeting is scheduled for Tuesday, January 10th, 2017 at 3:00 PM. Meeting location will be at the North Central Public Health District office located at 419 E. 7<sup>th</sup> Street, The Dalles, OR.

**2. ADDITIONS TO THE AGENDA**

- a. Market for salary survey.

**3. PUBLIC COMMENT**

- a. None

**4. UNFINISHED BUSINESS**

a. Staffing Update

- We have hired an Environmental Health Specialist Trainee who is relocating to the area from New Jersey. She will be starting mid January.

b. Public Health Modernization Status Update

- Public Health Modernization was not funded in the Governor’s budget released on December 16, 2016. The Public Health Advisory Board has discussed direction for the future. A group of public health advocates in Oregon will continue to work through the legislative process to obtain funding for Modernization.
  - ✓ It was asked if there is nothing in the budget does the whole process stop; are changes not funded.
    - Teri stated that changes are not funded in the Governor’s budget. We’ll have to wait to see what comes out of the Legislative budget. Teri reminded the board that Oregon makes a very small investment in public health. The counties invest far more in public health infrastructure than the State does. Oregon ranks anywhere from 47<sup>th</sup> to 38<sup>th</sup> in their investment.
    - Teri further explained that the thought is, is that some of that work, if this isn’t funded in this biennium it gives us time to spend more time on what the return of investment is.

5. NEW BUSINESS

a. Salary Survey – Market

- Teri has been working with HR Answers. In conversation with them about what we want our market defined as they would like to ensure the board agrees on what that market should be.
  - ✓ It was Teri’s suggestion to the board that we compare our staff to similar positions across the market in Oregon using similar size communities.
  - ✓ It was recommended by Commissioner Hege that HR Solutions use local communities rather than ones far away.
  - ✓ Teri stated that the difference will then be that HR Solutions will look at the private sector for similar positions as well as in other government markets.
- After discussion, the board was in agreement that the salary survey would be more localized using private sector as well as other government markets.

b. Transition of Board Leadership

- Deferred to January 2017 board meeting.

c. Fiscal Audit Report (July 1, 2015 through June 30, 2016) – Presented by Hans Graichen of Pauly Rogers and Co.

- Kathi Hall introduced Hans Graichen from Pauly Rogers & Co. He headed up the team who conducted our audit.
- Kathi Hall briefly went over a couple of high points of the audit.
- Mr. Graichen explained to the board the new GASB #68 requirement of reporting pension related deferrals.
- Results of Audit:
  - ✓ Audit opinion letter – an unmodified opinion on the basic financial statements has been issued by Pauly, Rogers and Co., P.C. which means they have given a “clean” opinion with no reservations.
  - ✓ State minimum standards – No exceptions or issues requiring comment.
  - ✓ Management Letter – No separate management letter was issued. Did not identify any significant deficiencies.
  - ✓ Identified only one best practice regarding fidelity insurance (employee honesty) coverage.

d. Contracts Reviewed:

- Teri reviewed the following contract with the board:
  - ✓ OHSU Contract No. PSC-2016-0858 Amendment (CCN)

e. Director’s Report – Teri Thalhofer

- Report reviewed.

Meeting adjourned at 4:00pm

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

---

Printed Name

**{Copy of Fiscal Report for the year ended June 30, 2016, OHSU Contract No. PSC-2016-0858 Amendment, and Directors Report attached and made part of this record.}**

DRAFT



Fund Bal Dec 2016

12/31/2016

		<b>Budgeted</b>	<b>Audited</b>
		<b>Beg Bal</b>	<b>Beg Bal.</b>
		\$350,000	379,585
YTD rev	\$1,018,764		
YTD exp	<u>\$1,014,445</u>		
rev-exp		<u>\$4,319</u>	
plus Beg Bal			\$383,904

Restricted Amts. Included in Beg Bal:

Restricted Grant Funds Bal.	\$120,635	(Pacific Source CCO QIM, OHSU Knight, MRC Challenge, Schwab Charitable)
BUD. unapropriated	\$160,000	
BUD. Contingency	\$51,500	
BUD. Reserve for vehicle	<u>\$20,000</u>	
		\$352,135

<b>Clinic Fees</b>	<b>BUD</b>	<b>YTD</b>	<b>%</b>
Imm Fees	\$6,000	\$2,473	41.22%
Imm Fees TPR	\$2,400	\$994	41.42%
Imm OHP	\$5,000	\$279	5.58%
FP Fees	\$3,700	\$10	0.26%
FP Donations	\$1,500	\$160	10.67%
FP Fees TPR	\$11,000	\$2,497	22.70%
FP OHP	\$85,000	\$4,959	5.83%
CCARE	\$80,000	\$11,597	14.50%
STD Fees	\$2,000	\$0	0.00%
STD Fees TPR	\$200	\$212	105.90%
STD OHP	\$2,500	\$0	0.00%
Home Visiting Fees			
Maternity Case Mgmt.	\$2,000	\$1,060	52.98%
Targeted Case Mgmt.	\$26,000	\$12,780	49.15%

**NCPHD  
Accounts Payable Checks  
Issued - November 2016**

Check Date	Check Number	Vendor Name	Amount
	311 RSVD in Que Nov 2016	IRS	\$11,202.48
	312 RSVD in Que Nov 2016	ASIFLEX	\$220.00
11/10/2016	313	P E R S	\$9,055.66
11/10/2016	314	OREGON STATE, DEPT OF REVENUE	\$2,654.29
11/25/2016	315	IRS	\$11,550.55
11/25/2016	316	ASIFLEX	\$220.00
11/25/2016	317	P E R S	\$9,233.51
11/25/2016	318	OREGON STATE, DEPT OF REVENUE	\$2,667.08
11/2/2016	11542	CA STATE DISPURSEMENT UNIT	\$231.50
11/2/2016	11543	NATIONWIDE RETIREMENT SOLUTION	\$950.00
11/4/2016	11544	ADAM KNOPF DBA, ADAMS AUTO	\$435.38
11/4/2016	11545	ASSOCIATION OF, OREGON COUNTIES	\$500.00
11/4/2016	11546	CHRISTMAS, JEAN	\$35.00
11/4/2016	11547	CIS TRUST	\$24,657.60
11/4/2016	11548	CLIA LABORATORY PROGRAM	\$300.00
11/4/2016	11549	CURASCRIP SPECIALTY, DISTRIBUTION	\$5,350.80
11/4/2016	11550	OFFICE MAX INCORPORATED	\$507.81
11/4/2016	11551	OR STATE PUBLIC, HEALTH LABORATORY	\$13.55
11/4/2016	11552	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$240.00
11/4/2016	11553	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,500.00
11/4/2016	11554	OREGON STATE, DEPT OF HUMAN SERVICES	\$42.00
11/4/2016	11555	PARAGARD DIRECT	\$1,239.15
11/4/2016	11556	QWIK CHANGE LUBE CENTER INC.	\$37.95
11/4/2016	11557	RIVERSIDE GYMNASTICS ACADEMY	\$80.00
11/4/2016	11558	SAWYER'S TRUE VALUE, & JUST ASK RENTAL LLC	\$187.73
11/4/2016	11559	SMITH MEDICAL PARTNERS LLC	\$2,737.88
11/4/2016	11560	STAEHNKE, DAVID	\$93.83
11/4/2016	11561	THERA COM INC	\$2,632.70
11/4/2016	11562	WASCO COUNTY	\$400.22
11/8/2016	11563	AHLERS & ASSOCIATES	\$860.00
11/8/2016	11564	DEVIN OIL CO INC.	\$124.64
11/8/2016	11565	KERR, DIANNE	\$20.00
11/8/2016	11566	MID-COLUMBIA MEDICAL CENTER	\$337.50
11/8/2016	11567	OREGON STATE, DEPT OF HUMAN SERVICES	\$10,000.00
11/8/2016	11568	QWIK CHANGE LUBE CENTER INC.	\$24.95
11/8/2016	11569	RICOH USA INC.	\$151.99
11/8/2016	11570	SAIF CORPORATION	\$563.65
11/8/2016	11571	SATCOM GLOBAL INC.	\$57.22
11/8/2016	11572	SPARKLE CAR WASH, LLC	\$24.30
11/8/2016	11573	STAPLES ADVANTAGE	\$198.91
11/8/2016	11574	THE DALLES AREA CHAMBER OF, COMMERCE	\$216.00

<b>PAYROLL A/P (EFT)</b>
<b>PAYROLL A/P</b>

11/8/2016	11575	U.S. CELLULAR	\$270.49
11/8/2016	11576	UPS	\$82.29
11/8/2016	11577	US BANK	\$3,976.47
11/8/2016	11578	WASCO COUNTY	\$316.09
11/14/2016	11579	CA STATE DISPURSEMENT UNIT	\$231.50
11/14/2016	11580	NATIONWIDE RETIREMENT SOLUTION	\$925.00
11/16/2016	11581	H2OREGON BOTTLED WATER INC.	\$124.00
11/16/2016	11582	ADAM KNOPF DBA, ADAMS AUTO	\$210.00
11/16/2016	11583	ADAMS CONSTRUCTION LLC	\$1,545.00
11/16/2016	11584	BEERY ELSNER & HAMMOND LLP	\$112.50
11/16/2016	11585	CYTOCHECK LABORATORY LLC	\$162.50
11/16/2016	11586	H2OREGON BOTTLED WATER INC.	\$172.50
11/16/2016	11587	NACCHO	\$205.00
11/16/2016	11588	NELSON TIRE FACTORY DBA, GILL'S POINT S	\$60.00
11/16/2016	11589	OFFICE MAX INCORPORATED	\$9.92
11/16/2016	11590	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$1,550.00
11/16/2016	11591	QWIK CHANGE LUBE CENTER INC.	\$50.88
11/16/2016	11592	SHRED4LESS	\$90.00
11/16/2016	11593	STAPLES ADVANTAGE	\$85.28
11/16/2016	11594	THE DALLES NAPA AUTO PARTS INC	\$19.98
11/28/2016	11595	CA STATE DISPURSEMENT UNIT	\$231.50
11/28/2016	11596	NATIONWIDE RETIREMENT SOLUTION	\$925.00
11/29/2016	11597	CEOJJC	\$10.00
11/29/2016	11598	OCN INTERACTIVE	\$71.25
11/29/2016	11599	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$1,311.96
11/29/2016	11600	SANOFI PASTEUR INC.	\$394.21
11/29/2016	11601	STAPLES ADVANTAGE	\$145.52
11/29/2016	11602	THE DALLES NAPA AUTO PARTS INC	\$22.98
11/29/2016	11603	UPS	\$87.51
11/29/2016	11604	WASCO COUNTY	\$112.74
		<b>TOTAL:</b>	<b>\$103,645.42</b>

**PAYROLL A/P**

**PAYROLL A/P**

NCPHD Board of Health authorizes check numbers 11542 - 11604 and payroll EFT numbers 313-318 totalling \$103,645.42.

Signed By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**NCPHD**  
**Accounts Payable Checks**  
**Issued - December 2016**

Check Date	Check Number	Vendor Name	Amount
12/9/2016	319	IRS	\$11,418.48
12/9/2016	320	ASIFLEX	\$220.00
12/9/2016	321	P E R S	\$9,769.38
12/9/2016	322	OREGON STATE, DEPT OF REVENUE	\$2,684.09
12/23/2016	323	IRS	\$11,178.53
12/23/2016	324	ASIFLEX	\$220.00
	325 RSVD in Que Dec 2016	P E R S	\$9,651.83
12/23/2016	326	OREGON STATE, DEPT OF REVENUE	\$2,561.37
12/2/2016	11605	CIS TRUST	\$26,036.03
12/12/2016	11606	COLUMBIA GORGE COMM. COLLEGE	\$65.00
12/12/2016	11607	CONKLIN, TOM	\$200.00
12/12/2016	11608	CYTOCHECK LABORATORY LLC	\$130.00
12/12/2016	11609	H2OREGON BOTTLED WATER INC.	\$11.14
12/12/2016	11610	HENRY SCHEIN	\$988.53
12/12/2016	11611	OFFICE MAX INCORPORATED	\$279.99
12/12/2016	11612	OPTIMIST PRINTERS	\$254.00
12/12/2016	11613	OREGON STATE, DEPT OF ENVIRONMENTAL OUA	\$1,300.00
12/12/2016	11614	RAGE GRAPHIX & DESIGN INC.	\$2,026.50
12/12/2016	11615	RICOH USA INC.	\$148.38
12/12/2016	11616	SATCOM GLOBAL INC.	\$57.22
12/12/2016	11617	SMITH MEDICAL PARTNERS LLC	\$2,953.96
12/12/2016	11618	SPARKLE CAR WASH, LLC	\$16.20
12/12/2016	11619	STAEHNKE, DAVID	\$143.86
12/12/2016	11620	THE DALLES CHRONICLE	\$180.00
12/12/2016	11621	THE DALLES NAPA AUTO PARTS INC	\$11.94
12/12/2016	11622	U.S. CELLULAR	\$332.62
12/12/2016	11623	US BANK	\$1,962.87
12/12/2016	11624	WASCO COUNTY	\$685.07
12/13/2016	11625	CA STATE DISPURSEMENT UNIT	\$231.50
12/13/2016	11626	NATIONWIDE RETIREMENT SOLUTION	\$1,125.00
12/14/2016	11627	OREGON STATE, HEALTH LICENSING OFFICE	\$450.00
12/20/2016	11628	ADAM KNOPF DBA, ADAMS AUTO	\$553.46
12/20/2016	11629	AHLERS & ASSOCIATES	\$860.00
12/20/2016	11630	DEVIN OIL CO INC.	\$67.77
12/20/2016	11631	MID-COLUMBIA MEDICAL CENTER	\$292.50
12/20/2016	11632	SAIF CORPORATION	\$567.38
12/20/2016	11633	SEACOAST MEDICAL, LLC, DBA SEACOAST MEDICAL	\$400.00
12/29/2016	11634	CA STATE DISPURSEMENT UNIT	\$231.50
12/29/2016	11635	NATIONWIDE RETIREMENT SOLUTION	\$1,125.00
12/29/2016	11636	DESCHUTES CO, ENVIRONMENTAL HEALTH	\$25.00
12/29/2016	11637	OFFICE MAX INCORPORATED	\$638.45
12/29/2016	11638	OREGON STATE, DEPT OF HUMAN SERVICES	\$10,000.00

**PAYROLL A/P (EFT)**

**PAYROLL A/P**

**PAYROLL A/P**

12/29/2016	11639	PAULY, ROGERS & CO., P.C.	\$13,700.00
12/29/2016	11640	SECRETARY OF STATE	\$250.00
12/29/2016	11641	SMITH MEDICAL PARTNERS LLC	\$1,194.06
12/29/2016	11642	UPS	\$100.00
		<b>TOTAL:</b>	<b>\$117,298.61</b>

NCPHD Board of Health authorizes check numbers 11605 - 11642 and payroll EFT numbers 319 - 324 & 326 totalling \$107,646.78..

Signed By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Running Tally of Payroll A/P (EFT) Checks Reserved in Que**

<b>Check #</b>	<b>Mo. Reserved</b>	<b>\$ Amount</b>	<b>Vendor Name</b>	<b>Status</b>
306	Oct			Pending
309	Oct	\$8,904.35	P E R S	Processed
311	Nov	\$11,202.48	IRS	Pending
312	Nov	\$220.00	ASIFLEX	Pending
325	Dec	\$9,651.83	P E R S	Pending

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to [dhs-oha.publicationrequest@state.or.us](mailto:dhs-oha.publicationrequest@state.or.us) or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

**Agreement #148025**

**NINTH AMENDMENT TO OREGON HEALTH AUTHORITY  
2015-2017 INTERGOVERNMENTAL AGREEMENT FOR THE  
FINANCING OF PUBLIC HEALTH SERVICES**

This Ninth Amendment to Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2015 (as amended the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Gilliam, Wasco, and Sherman Counties, acting by and through its Gilliam, Wasco, and Sherman Counties North Central Public Health District (“LPHA”), the entity designated, pursuant to ORS 431.375(2), as the Local Public Health Authority for Gilliam, Wasco, and Sherman Counties.

**RECITALS**

WHEREAS, OHA and LPHA wish to modify the set of Definitions set forth in Exhibit A of the Agreement;

WHEREAS, OHA and LPHA wish to add certain Program Element Descriptions set forth in Exhibit B of the Agreement;

WHEREAS, OHA and LPHA wish to modify the financial assistance award for fiscal year 2016-2017 set forth in Exhibit C of the Agreement;

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200;

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

1. The Agreement is amended as follows:

a. Exhibit A “Definitions”, Section 16 “Program Element” is amended to add Program Element titles and funding source identifiers as follows:

<b>PE Number and Title</b>	<b>Fund Type</b>	<b>Federal Agency/ Grant Title</b>	<b>CFDA#</b>	<b>Sub-Recipient (Y/N)</b>
PE 11 Climate Change and Public Health Program	FF	Environmental Public Health and Emergency Response / Building Resilience Against Climate Effects	93.070	Y

- b. Exhibit B “Program Element Descriptions” is amended to add Program Element #11 “Climate Change and Public Health Program” as per Attachment A, attached hereto and incorporated herein by this reference.
  - c. Exhibit C “Financial Assistance Award”, Section 1 only is amended to add the Financial Assistance Award for the period July 1, 2016 through June 30, 2017 as set forth in Attachment B attached hereto and incorporated herein by this reference. Attachment B must be read in conjunction with Section 4 of Exhibit C, entitled “Explanation of Financial Assistance Award” of the Agreement.
  - d. Exhibit J “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” is amended to add to the federal award information datasheet as set forth in Attachment C, attached hereto and incorporated herein by this reference.
- 2. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 2 of Exhibit E of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
  - 3. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
  - 4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect. The parties expressly agree to and ratify the Agreement as herein amended.
  - 5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.
  - 6. This Amendment becomes effective on the date of the last signature below.



IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

APPROVED:

STATE OF OREGON ACTING BY AND THROUGH ITS OREGON HEALTH AUTHORITY  
(OHA)

By: Lillian Shirley  
Name: /for/ Lillian Shirley, BSN, MPH, MPA  
Title: Public Health Director  
Date: 12/5/2016

GILLIAM, WASCO, AND SHERMAN COUNTIES ACTING BY AND THROUGH ITS GILLIAM,  
WASCO, AND SHERMAN COUNTIES NORTH CENTRAL PUBLIC HEALTH DISTRICT  
(LPHA)

By: Jim Thalhofer, BSN  
Name: Jim L. Thalhofer, RN, BSN  
Title: Director  
Date: 11/21/2016

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

*Amendment form group-approved by D. Kevin Carlson, Senior Assistant Attorney General, by email on June 30, 2016. A copy of the emailed approval is on file at OCP.*

OHA PUBLIC HEALTH ADMINISTRATION

Reviewed by: Karen Slothower  
Name: Karen Slothower (or designee)  
Title: Program Support Manager  
Date: 12/2/16

OFFICE OF CONTRACTS & PROCUREMENT (OCP)

By: Tammy Hurst  
Name: Tammy L. Hurst, OPBC, OCAC  
Title: Contract Specialist  
Date: 12/8/16

**Attachment A**

**Program Element #11: Climate Change and Public Health Program:**

1. **Description.** Funds provided under the Financial Assistance Agreement for this Program Element may only be used, in accordance with and subject to the requirements and limitations set forth below, to implement interventions that build local capacity to address the public health impacts of climate change. LPHA will comply with the performance standards of this program, LPHA must engage in the activities as described in Subsections 2.a. through 2.d. below. The purpose of these activities is to build local capacity and implement interventions to address the public health impacts of climate change.

NOTE: LPHA must demonstrate substantial progress toward completing the activities described below before August 30, 2017 to retain eligibility to receive funding under this Program Element in future years.

2. **Local Activities**

- a. **Participate in the Oregon Climate and Health Collaborative (OCHC).** Attend and participate in regular conference calls convened by OHA. The calls will serve as a coordinating structure for the OCHC and participants will be expected to contribute to statewide activities, including the prioritization, implementation, and evaluation of statewide climate health interventions.
- b. **Engage and collaborate with partners and stakeholders.** Convene and facilitate a group of internal and external partners/stakeholders to assist with the prioritization and selection of interventions from pre-existing local climate and health plan and the Oregon Public Health Division's Resilience Plan.
- c. **Develop and begin implementation of an intervention work plan** Based on stakeholder input and OCHC guidance, develop a work plan to implement at least one prioritized intervention and begin implementation. Work closely with Oregon's Climate and Health Program to evaluate intervention during implementation.
- d. **Prepare written report for OHA.** Document and share major accomplishments and outcomes that are the result of this funding. Reports should include a description of methods or strategies employed, partners/stakeholders engaged, any evidence of effectiveness and lessons learned during the implementation of the selected intervention. LPHA should also discuss approaches that worked well, challenges, and limitations.

3. **Procedural and Operational Requirements.** By accepting and using the financial assistance funding provided by OHA under the Financial Assistance Agreement and this Program Element, LPHA agrees to conduct these climate and health activities in accordance with the following requirements:

- a. Conduct all climate and health activities as described in this Program Element.
- b. Assure that its local program is staffed at the appropriate level to address subsections 2.a. through 2.d. of this Program Element. Funds for this program element must be directed to personnel and other expenses in support of subsections 2.a. through 2.d.
- c. Participate in regular conference calls with OHA and the other mini-grantees to discuss ongoing progress.

4. **Performance Measures.** LPHAs that complete fewer than 75% of the planned activities for two consecutive calendar quarters in one state fiscal year will not be eligible to receive funding under this Program Element in the next state fiscal year.

**ATTACHMENT B  
FINANCIAL ASSISTANCE AWARD  
Award Period July 1, 2016 through June 30, 2017**

State of Oregon Oregon Health Authority Public Health Division			Page 1 of 2
<b>1) Grantee</b> Name: North Central Public Health District  Street: 419 E. 7th Street, Room 100 City: The Dalles State: OR Zip Code: 97058-2676	<b>2) Issue Date</b> October 19, 2016	<b>This Action</b> AMENDMENT FY2017	
		<b>3) Award Period</b> From July 1, 2016 Through June 30, 2017	
<b>4) OHA Public Health Funds Approved</b>			
<b>Program</b>	Previous Award	Increase/ (Decrease)	Grant Award
PE 01 State Support for Public Health	33,130	0	33,130
PE 03 TB Case Management	647	0	647 ( e )
PE 09 PHEP -- EBOLA	2,043	0	2,043
PE 11 Oregon Climate and Health Collaborative	0	28,500	28,500
PE 12 Public Health Emergency Preparedness	133,637	8,007	141,644
PE 13 Tobacco Prevention & Education	93,619	0	93,619
PE 40 Women, Infants and Children FAMILY HEALTH SERVICES	155,848	1,047	156,895 ( b,c,f,g,h )
PE 41 Reproductive Health Program FAMILY HEALTH SERVICES	32,977	0	32,977 ( a )
PE 42 MCH/Child & Adolescent Health -- General Fund FAMILY HEALTH SERVICES	8,786	0	8,786
PE 42 MCH-TitleV -- Child & Adolescent Health FAMILY HEALTH SERVICES	14,798	0	14,798
PE 42 MCH-TitleV -- Flexible Funds FAMILY HEALTH SERVICES	34,525	0	34,525
PE 42 MCH/Perinatal Health -- General Fund FAMILY HEALTH SERVICES	4,682	0	4,682
<b>5) FOOTNOTES:</b>			
a) The Title X funding may change due to availability of funds and funding formula calculation based on clients served in Fiscal Year 2015. b) The July-September 2016 grant is \$41,776 and includes \$8,355 of minimum Nutrition Education. \$1,920 is for Breastfeeding Promotion. c) The October-June 2017 grant is \$115,119 and includes \$23,024 of minimum Nutrition Education \$5,760 is for Breastfeeding Promotion. d) Immunization Special Payments is funded by State General Funds and is matched dollar for dollar with Federal Medicaid Match. e) \$70 needs to be expended by 12/31/16 f) \$284 represents the Fresh Fruit and Veggies funds. g) \$3,468 represents one-time funding amount. Funding rate is \$4 per assigned caseload. h) \$1,047 increase represents reimbursement to local agencies for iPad purchase for WIC business operations.			
<b>6) Capital Outlay Requested in This Action:</b>			
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.			
<b>PROGRAM</b>	<b>ITEM DESCRIPTION</b>	<b>COST</b>	<b>PROG. APPROV</b>

State of Oregon Oregon Health Authority Public Health Division			Page 2 of 2	
<b>1) Grantee</b> Name: North Central Public Health District  Street: 419 E. 7th Street, Room 100 City: The Dalles State: OR Zip Code: 97058-2676	<b>2) Issue Date</b> October 19, 2016	<b>This Action</b> AMENDMENT FY2017		
		<b>3) Award Period</b> From July 1, 2016 Through June 30, 2017		
<b>4) OHA Public Health Funds Approved</b>				
<b>Program</b>	Previous Award	Increase/ (Decrease)	Grant Award	
PE 42 Babies First FAMILY HEALTH SERVICES	14,939	0	14,939	
PE 42 Oregon MothersCare FAMILY HEALTH SERVICES	7,248	0	7,248	
PE 43 Immunization Special Payments	18,007	0	18,007 ( d )	
PE 50 Safe Drinking Water Program	42,184	0	42,184	
<b>TOTAL</b>	597,070	37,554	634,624	
<b>5) FOOTNOTES:</b>				
<b>6) Capital Outlay Requested in This Action:</b>				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
<b>PROGRAM</b>	<b>ITEM DESCRIPTION</b>	<b>COST</b>	<b>PROG. APPROV</b>	

**ATTACHMENT C**  
**Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200**

<b>PE Title and description:</b> PE 11 - Oregon Climate and Health Collaborative			
<b>Federal Award Identification Number(FAIN):</b> N/A		NUE1EH001327-01-00	
<b>Federal Award Date:</b> N/A		08/22/16	
<b>Performance Period:</b> 09/01/16-08/31/17		09/01/16-08/31/17	
<b>Federal Awarding Agency:</b> N/A		CDC	
<b>CFDA Number:</b> N/A		93.070	
<b>CFDA Name:</b> N/A		Environmental Public Health and Emergency	
<b>Total Federal Award:</b> \$178,089		\$213,713	
<b>Project Description:</b> Funding from Multnomah County via CDC		Building Resilience Against Climate Effects	
<b>Awarding Official:</b> Multnomah County Health Department Environmental Health Services 847 NE 19th Ave Portland, OR 97232 Andrea Hamberg andrea.hamberg@multco.us			
<b>Indirect Cost Rate:</b> 17.45%			
<b>Research And Development(Y/N):</b> N			
<b>Agency/Contractors Name</b>	<b>DUNS</b>	<b>Award Amount</b>	<b>Total</b>
NORTH CENTRAL^^	032640580	\$ 28,500	\$ 28,500

<b>PE 12 Public Health Emergency Preparedness Program (PHEP)</b>			
<b>FY17 07/01/16-06/30/17</b>			
<b>Federal Award Identification Number(FAIN):</b> 5 NU90TP000544-05-00			
<b>Federal Award Date:</b> 6/23/2016			
<b>Performance Period:</b> 07/01/16-06/30/17			
<b>Federal Awarding Agency:</b> CDC			
<b>CFDA Number:</b> 93.069			
<b>CFDA Name:</b> Public Health Emergency Preparedness			
<b>Total Federal Award:</b> \$7,510,978			
<b>Project Description:</b> Public Health Emergency Preparedness (PHEP)			
<b>Awarding Official:</b> Shicann Phillips, Grants Management 770-488-2809 IBQ7@cdc.gov			
<b>Indirect Cost Rate:</b> 17.45%			
<b>Research And Development(Y/N):</b> N			
<b>Agency/Contractors Name</b>	<b>DUNS</b>	<b>Award Amount</b>	<b>October Amendment</b>
NORTH CENTRAL^^	032640580	\$ 133,637.00	\$8,007
			<b>New Award Amount</b>
			\$ 141,644.00

2015-2017 INTERGOVERNMENTAL AGREEMENT FOR THE FINANCING OF PUBLIC HEALTH SERVICES

PE 40 Special Supplemental Nutritional Program for Women, Infants and Children (WIC)- SFY17 (July 16 - June 17)							
Federal Award Identification Number(FAIN):		12-3510-0-1-605			WIC-16-OR-01		
Federal Award Date:		02/01/15			0/6/07/2016		
Performance Period:		10/01/15-9/30/16			10/1/2015-09/30/2017		
Federal Awarding Agency:		Department of Agriculture/Food and Nutrition Service			Department of Agriculture/Food and Nutrition Service		
CFDA Number:		10.557			10.578		
CFDA Name:		Special Supplemental Nutrition Program for Women Infants and Children			Special Supplement - WIC Special Project Grants to State Agencies		
Total Federal Award:		24,924,724			\$81,321		
Project Description:		WIC Program			WIC Program		
Awarding Official:		Debra Whitford Debbie.Whitford@fns.usda.gov			Rebecca Hobbs Rebecca.Hobbs@fns.usda.gov		
Indirect Cost Rate:		17.45%			17.45%		
Research And Development(Y/N):					N N		
Agency/Contractors Name	DUNS	Prior Award Amount July-Sept 2016	Prior Award Oct 2016 - June 2017	iPad for Business Operation	Award Amount July-Sept 2016	New Award Amount Oct 2016 - June 2017	Total SFY 17 Award
NORTH CENTRAL^^	032640580	\$ 41,776	\$ 114,072	\$ 1,047	\$ 41,776	\$ 115,119	\$ 156,895