



Public Health
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North Central Public Health District
"Caring For Our Communities"

North Central Public Health District Executive Committee Meeting

March 14, 2017
9:00 AM
Loft Meeting Room @
NCPHD

AGENDA -

1. **Minutes**
 - a. Approve from 2/14/2017 meeting.
 - b. Set Next Meeting Date (April 11, 2017)
2. **Additions to the Agenda**
3. **Public Comment**
4. **Unfinished Business**
 - a. 2017-18 Budget
 - b. Triennial Review Update
5. **New Business**
 - a. Environmental Health Licensing and Sub-surface Fees
 - b. Approval of A/P Check Report (Feb 2017)
 - c. Contracts
 - i. OHA 148025-10
 - ii. LCAC Amendment
 - iii. MOU EOCCO-GOBHI
 - d. Director's Report

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

If necessary, an Executive Session may be held in accordance with: ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel



Public Health
Prevent. Promote. Protect.

NORTH CENTRAL PUBLIC HEALTH DISTRICT

“Caring For Our Communities”

419 East Seventh Street
The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

**North Central Public Health District
Board of Health
Meeting Minutes
February 14, 2017 (3:00pm)**

In Attendance: Commissioner Scott Hege – Wasco County; Tom McCoy – Sherman County
By Phone: Judge Steve Shaffer – Gilliam County

Staff Present: Teri Thalhofer, RN, BSN – Director NCPHD; Kathi Hall – Finance Manager NCPHD; Haylie Eiesland, Tobacco Prevention Coordinator; Nicole Bailey, Environmental Health Specialist Trainee

Minutes taken by Gloria Perry / Alyssa Borders

Meeting called to order at 3:05pm by Chair Scott Hege

SUMMARY OF ACTIONS TAKEN

Commissioner Tom McCoy motioned to accept the 1/10/2017 executive committee meeting minutes as presented; Judge Steve Shaffer seconded.

Vote: 3-0
Yes: Commissioner Tom McCoy, Judge Steve Shaffer, Commissioner Scott Hege.
No: 0
Abstain: 0
Motion carried.

Judge Steve Shaffer motioned to accept the A/P Checks Issued report for January 2017 as presented; Commissioner Tom McCoy seconded.

Vote: 3-0
Yes: Commissioner Tom McCoy, Judge Steve Shaffer, Commissioner Scott Hege.
No: 0
Abstain: 0
Motion carried.

WELCOME AND INTRUCTIONS

MINUTES / NEXT MEETING DATE

1. Approval of past meeting minutes
 - a. 1/10/2017 meeting minutes were approved as presented.
2. Set next meeting date.
 - a. Staff will work to reschedule the March Executive Committee meeting as the usual date and time of March 14, 2017 at 3:00pm did not work for all board members.

ADDITIONS TO THE AGENDA

1. None

PUBLIC COMMENT

1. None

UNFINISHED BUSINESS

1. 2017-18 Budget Update
 - a. Public Members
 - i. Sherman County is in the process of searching for a public member.
 - b. Meeting Location
 - i. After discussion it was agreed that the budget committee meeting will be held in Sherman County at the Steve Burnett Extension & Research Building.
 - c. Process Discussion
 - i. Commissioner Hege made a suggestion that NCPHD's budget committee not meet until after Sherman, Gilliam and Wasco County's budget committees have met and approved their respective budgets.
 - ii. After a lengthy discussion there was consensus among the Executive Committee members to move forward with Commissioner Hege's suggestion for the 17-18 budget process.
 - d. Recap Report for FY 16-17
 - i. Kathi reviewed Recap report.
 - e. Things to consider:

- i. For 2018, Kathi and Teri are working on the assumption that our contract with OHA is going to be flat funding – no increase. Not current service level, but flat funding; which means a reduction.
- ii. There is potential for significant changes if the Affordable Care Act is repealed.
- iii. In the Co-Chair’s framework, there will be 350,000 Oregonians losing their Medicaid through Medicaid expansion. If this happens, we will see more people coming to NCPHD for safety net services. Oregon has defunded those safety net services as they funded Medicaid.
- iv. The CCare program which supports reproductive health services for people who are not eligible for full Medicaid, the funding for it has gone down steadily with the CCO’s and the Affordable Care Act, so we don’t get nearly the capacity to provide that service that we did before systems transformation so if that comes to be, we’ll be at a worse spot than we were.
- v. We are looking at ways to enhance revenue through home visiting services. Through Targeted Case Management our nurses have been out visiting a lot of clients and the model that we’re using with the nurse community health worker team is really bringing in significant revenue and we are able to see a lot more clients that way.
- vi. In the State plan amendment that Oregon files with the Center for Medicaid and Medicare Services that allows us to create our Oregon Medicaid program; they moved the age for targeted case management. In the past we could visit and bill Medicaid for targeted case management for children 0 to 5 with a risk of developmental delay and birth to 21 with a special health care needs diagnoses. There is a program called Maternity Case Management to see pregnant women that wasn’t a part of that, it was a direct service billed through their Medicaid plan. Overall, Oregon had tried to work on that relationship because it required a nurse to visit and we could only get back \$40.00 for the visit, which doesn’t really pay for a nurse going out there. What they were able to do is move the age for target case management in the State plan amendment to prenatal. Once the rules are written, we probably will not be doing maternity case management any longer. We are not going to be doing that service where we bill their plan specifically; we’ll be doing targeted case management to the prenatal so we’ll be able to see pregnant women. Right now we get \$230.00 and we have to pay a 1/3rd match but we see \$230.00 for each of those visits. So those \$40.00 visits will now bring us \$230.00 of revenue. It’s also going to require additional local match for that but we’re working on how that ask will look. We anticipate that there will be a new cost analysis done. The value of those visits will probably go up.
- vii. Last year we received \$90,000 from Columbia Gorge Health Council through Pacific Source for quality incentive metric funding which has

supported a community health specialist and an office specialist. This year we'll be receiving \$25,700 that we actually have to write a grant application for and provide reporting specific to a quality incentive metric area; so that's a difference of \$64,300 in our budget.

- viii. We are seeing a change from the Oregon Center for Children and Youth with special health care needs. For many years they have funded a program called Community Connections Network. It's a multi-disciplinary team that sees kids with special health care needs that makes a local plan. We have had the contract to administer that and we've had a contract for one of our Cacoon nurses to be the professional adjunct to that team and we've had a provider. We have a nurse practitioner that provides a medical exam and consultation to that plan. OCCYSHN (Oregon Center for Children and Youth with Special Health Needs) is no longer going to support that program in the next fiscal year so we will lose the funding for those three positions. They are replacing it with something called Shared Plan of Care that will come close to what we are losing for the nurses' salary but it won't replace the admin coordinator piece or the provider piece. Teri is working with community partners right now to try to see if we can sustain the program in collaboration with community partners. Lots of conversation with Lisa Roth who is managing the Wrap Around Program at Center for Living about how this will coordinate well with the Wrap Program.
- ix. COLA's have not kept up with the cost of living; and many years there has been a freeze.
- x. The salary survey is in process. Teri is not sure if we we'll have the salary survey completed in time for this budget year for us to respond to it.
- xi. Teri estimates that we will have a \$6,000 increase to our PERS funding.
- xii. We won't know what our health benefits increase will be until after CIS holds their annual conference February 22 – 24.
- xiii. The Environmental Health Specialist Trainee position was added. Teri and John Zalaznik are in conversation with Hood River Health Department about whether or not they are going to move forward with sharing this position.
- xiv. Teri advised the board that we need to start thinking about nurse succession planning. We have 7 nurses including Teri, and of them 6 are five years or under to retirement and 1 is within 10 years. We only have one nurse that is probably more than 10 years from retirement. Kathi and Teri are having discussions about how we build that work force.
- xv. Teri reviewed the Direct County Funding Support report with the board. She explained to Commissioner McCoy that there is no funding formula. There was a funding formula for what the counties paid in the first 2 or 3 years of the existence of the District and then it's just been negotiated from that point forward. The report shows where we are and what county funding supports.

- f. Commissioner Hege asked if by the next board meeting, if a report can be put together so the board can have a general sense of what the budget is looking like so the board can have a discussion about where the holes are and how we want to approach those.
 - i. Teri commented that she and Kathi are hoping to have the first draft together between March 1st and March 7th.

NEW BUSINESS

- 1. Introduction of New Employees
 - a. Nicole Bailey, newly hired Environmental Health Specialist Trainee was introduced to the Board by Teri Thalhofer.
- 2. Indoor Clean Air Act Update – Presented by Hayli Eiesland, NCPHD’s TPEP Coordinator.
 - a. PowerPoint presented to the Board and feedback requested.
- 3. Approval of A/P Check Report (January 2017)
 - a. Report was approved as presented.
- 4. Contracts Reviewed
 - a. Columbia Gorge Health Council – Business Agreement
 - b. Columbia Gorge Health Council – Program Services Agreement
 - c. Columbia Gorge Health Council – Confidentiality Non-Disclosure Agreement
- 5. Director’s Report – By Teri Thalhofer
 - a. Report presented to the board

Meeting adjourned at 4:27pm

Signature

Date

Printed Name

{Copy of 1/10/2016 Meeting Minutes, 17-18 Draft Budget Calendar, Recap Report, COLA History, County Funding Analysis, Oregon Indoor Clean Air Act PowerPoint Presentation, A/P Check Report for January 2017, Columbia Gorge Health Council’s Business Agreement, Program Services Agreement and Confidentiality Non-Disclosure Agreement and February 2017 Director’s Report attached and made part of this record.}

Recap Report	2017				Prct Rcvd	
	Adj. Est.	EST YE	Balance			
201 PUBLIC HEALTH FUND						
201.00.1201 BEG FUND BALANCE						
	BUD	350,000.00				
	ACT		379,585.00		1.08	
(Restricted)						
BUD CONTINGENCY; UNAPPROP; RESERVE FOR VEHICLE			241,500.00	138,085.00		(Unrestricted)
201.23.7141 PUBLIC HEALTH						
	REV	637,643.00	634,442.00	3,201.00	99.50%	
	EXP	517,281.00	527,812.00	-10,531.00	102.04	
	BALANCE	120,362.00	106,630.00			
201.23.7142 WIC						
	REV	170,602.00	175,688.00	-5,086.00	102.98%	
	EXP	186,385.00	182,200.00	4,185.00	97.75	
	BALANCE	-15,783.00	-6,512.00			Admin.
201.23.7143 MCH - CAH						
	REV	23,386.00	25,812.00	-2,426.00	110.37%	
	EXP	79,206.00	119,778.00	-40,572.00	151.22	need to adjust PS
	BALANCE	-55,820.00	-93,966.00			Title V grants moved
201.23.7144 REPRODUCTIVE HEALTH						
	REV	254,541.00	162,802.00	91,739.00	63.96%	CCARE & OHP below bud 80K
	EXP	322,549.00	300,256.00	22,293.00	93.09	
	BALANCE	-68,008.00	-137,454.00			
201.23.7145 STATE SUPPORT						
	REV	41,564.00	38,378.00	3,186.00	92.33%	
	EXP	40,657.00	41,512.00	-855.00	102.10	
	BALANCE	907.00	-3,134.00			
201.23.7146 ENVIRONMENTAL HEALTH						
	REV	95,200.00	98,700.00	-3,500.00	103.68%	
	EXP	90,339.00	97,881.00	-7,542.00	108.35	
	BALANCE	4,861.00	819.00			
201.23.7148 PERINATAL HEALTH						
	REV	105,182.00	123,782.00	-18,600.00	117.68%	rcvd Schwab Grant
	EXP	75,736.00	105,296.00	-29,560.00	139.03	\$45,600
	BALANCE	29,446.00	18,486.00			
201.23.7149 PHEP						
	REV	180,201.00	191,187.00	-10,986.00	106.10%	
	EXP	180,149.00	166,748.00	13,401.00	92.56	
	BALANCE	52.00	24,439.00			
			Climate change & grants balance			

	Adj. Est.	EST YE	Balance	Prct Rcvd	
201.23.7152 HEALTH PROMOTION					
REV	76,918.00	58,000.00	18,918.00	75.40%	
EXP	163,938.00	123,340.00	40,598.00	75.24	
BALANCE	-87,020.00	-65,340.00			some grants recvd prev year
201.23.7153 IMMUNIZATION SPECIAL PAYMENTS					
REV	17,744.00	18,006.00	-262.00	101.48%	
EXP	18,264.00	19,000.00	-736.00	104.03	
BALANCE	-520.00	-994.00			
201.23.7154 CACOON & CCN					
REV	51,758.00	52,758.00	-1,000.00	101.93%	
EXP	66,223.00	33,500.00	32,723.00	50.59	
BALANCE	-14,465.00	19,258.00			
201.23.7155 TOBACCO PREV & ED					
REV	93,619.00	93,619.00	0.00	100.00%	
EXP	93,619.00	93,590.00	29.00	99.97	
BALANCE	0.00	29.00			
201.23.7156 WATER					
REV	28,685.00	36,184.00	-7,499.00	126.14%	rcvd Dom. Wells Grant
EXP	42,179.00	36,868.00	5,311.00	87.41	\$7,500
BALANCE	-13,494.00	-684.00			
201.23.7158 BABIES FIRST					
REV	214,951.00	214,940.00	11.00	99.99%	
EXP	232,167.00	214,371.00	17,796.00	92.33	
BALANCE	-17,216.00	569.00			
201.23.7159 OREGON MOTHERS CARE					
REV	7,124.00	7,248.00	-124.00	101.74%	
EXP	13,925.00	13,875.00	50.00	99.64	
BALANCE	-6,801.00	-6,627.00			Medicaid Adm Claiming
201.23.7500 PASS THROUGH					
REV	10,000.00	15,000.00	-5,000.00	150.00%	
EXP	10,000.00	15,000.00	-5,000.00	150.00	
BALANCE	0.00	0.00			
Grand Total REVENUE	2,009,118.00	1,946,546.00	62,572.00	96.89%	
Grand Total EXP	2,132,617.00	2,091,027.00	41,590.00	98.05	
		-144,481			

County	BUD REQ			BUD REQ			
	14-15	5% incr. 15-16	prop. incr.	15-16 Actual	16-17 Actual	17-18	
Sherman Co.	97,194	102,054	4,860	102,054	102,054	107,157	5%
Gilliam Co	98,656	103,589	4,933	103,589	103,589	108,768	5%
Wasco Co	376,222	394,800	18,578	314,000	340,000	414,540	
		394,800				414,540	

(5% incr. of 2015-16 bud. Req.)

Current service level:

- 0% COLA
- 9% increase in Health insurance
- 2% increase in Dental insurance
- 3 % net increase in liability insurance
- PERS increase
- .80 FTE EH Specialist Trainee
- 1 FTE Community Health Specialist; .80 FTE Office Specialist

Major changes to the budget:

- CCARE and OHP will be coming in less than budgeted in 2017
- Reduction of \$8800 for CCN services and funding for the CCN Provider
- Reduction of CGCCO funding from \$90,000 to \$25,700
- Increased revenue opportunity , Bridges to Health .50 Community Health Worker \$ 22,000
- Increased revenue opportunity , Perinatal Targeted Case Management (BUD Rev. \$35,500 with local match of \$12,600)

Possible enhancements with additional funding:

- Part time nurse for succession planning (.60 FTE would be \$50,000)
- Employ compensation survey or include a COLA for 2018 (2% COLA would be approx. additional \$31,000)
- Supervisor, \$76,128

Direct County Funding Support

Proposed Cur.
Serv. Level

	2015	2016	2017	2018
Sherman County	\$97,194	\$102,054	\$102,054	\$107,157
Gilliam County	\$98,656	\$103,589	\$103,589	\$108,768
Wasco County	\$376,000	\$314,000	\$340,000	\$414,540
Total Gilliam, Sherman, & Wasco Co.	\$571,850	\$519,643	\$545,643	\$630,465

	Program Support:	2015 ACT	2016 ACT	2017 BUD	2018 PROP.
7141	Septic Systems	\$377,736	\$353,299	\$357,755	\$404,481
7141	Vital Records				
7141	Schools				
7141	Admin				
7142	WIC	0			
7143	CAH - Imm Serv	34,213	31,090	32,738	50,437
7144	Women's Health	47,043	42,748	43,651	63,047
7145	State Support		0	1,499	2,500
7146	EH Services	0	0	0	0
7148	Perinatal				
	Perinatal Case Management (37% local match)				
	Medicaid Admin Claim. (50% local match)	48,300	30,552	40,000	40,000
7149	PHEP & CD	0	0	0	0
7152	Health Promotion	0	0	0	0
7153	Immun Special Pr	0	0	0	0
7154	Cacoon & CCN	0	0	0	0
	Case management for Cacoon clients (37% local match)				10,500
7155	Tobacco Ed & Prev	0	0	0	0
7156	Water	0	0	0	0
7158	Babies First	60,000	61,954	70,000	59,500
7159	OMC	\$0	0	0	0
		\$567,292	\$519,643	\$545,643	\$630,465

(2015 amt diff. PR exp.) payroll taxes for term employee paid by Wasco Co.

	COLA	Portland CPI
2008	3%	3.40%
2009	0%	0.00%
2010	0%	1.80%
2011	1.50%	3.00%
2012	1.50%	2.00%
2013	0%	2.30%
2014	0%	2.30%
2015	1.50%	0.40%
2016	0%	1.70%
2017	1.50% + 5%PHN II & DIR	
2018		

**NCPHD
Accounts Payable Checks
Issued - February 2017**

Check Date	Check Number	Vendor Name	Amount	
2/10/2017	335	IRS	\$11,954.27	PAYROLL A/P (EFT)
2/10/2017	336	ASIFLEX	\$445.00	
2/10/2017	337	P E R S	\$10,087.36	
2/10/2017	338	OREGON STATE, DEPT OF REVENUE	\$2,748.01	
2/24/2017	339	IRS	\$11,461.41	
2/24/2017	340	ASIFLEX	\$445.00	
Reserved in Que	341	P E R S	\$9,623.75	
2/24/2017	342	OREGON STATE, DEPT OF REVENUE	\$2,656.36	
2/2/2017	11682	CIS TRUST	\$28,830.51	
2/2/2017	11683	CURASCRIPT SPECIALTY, DISTRIBUTION	\$5,865.30	
2/2/2017	11684	OPTIMIST PRINTERS	\$101.00	
2/2/2017	11685	OREGON STATE, DEPT OF HUMAN SERVICES	\$7,626.79	
2/2/2017	11686	STAEHNKE, DAVID	\$87.57	
2/2/2017	11687	THERA COM INC	\$2,661.50	
2/2/2017	11688	UPS	\$113.52	
2/2/2017	11689	WASCO COUNTY	\$180.78	
2/8/2017	11690	CONKLIN, TOM	\$200.00	
2/8/2017	11691	CYTOCHECK LABORATORY LLC	\$401.50	
2/8/2017	11692	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$200.00	
2/8/2017	11693	QWIK CHANGE LUBE CENTER INC.	\$80.45	
2/8/2017	11694	RICOH USA INC.	\$149.67	
2/8/2017	11695	SMITH MEDICAL PARTNERS LLC	\$2,752.38	
2/8/2017	11696	THE DALLES CHRONICLE	\$360.00	
2/8/2017	11697	U.S. CELLULAR	\$313.05	
2/8/2017	11698	US BANK	\$2,378.14	
2/13/2017	11699	CA STATE DISPURSEMENT UNIT	\$231.50	PAYROLL A/P
2/13/2017	11700	NATIONWIDE RETIREMENT SOLUTION	\$1,125.00	
2/15/2017	11701	AHLERS & ASSOCIATES	\$860.00	
2/15/2017	11702	BEERY ELSNER & HAMMOND LLP	\$472.50	
2/15/2017	11703	DEVIN OIL CO INC.	\$71.87	
2/15/2017	11704	H2OREGON BOTTLED WATER INC.	\$56.00	
2/15/2017	11705	HENRY SCHEIN	\$101.38	
2/15/2017	11706	INTERPATH LABORATORY INC.	\$133.30	
2/15/2017	11707	MID-COLUMBIA MEDICAL CENTER	\$402.75	
2/15/2017	11708	NATHAN P. FOX DBA, BIG SCREEN ADVERTISING	\$1,000.00	
2/15/2017	11709	NELSON TIRE FACTORY DBA, GILL'S POINT S	\$138.95	
2/15/2017	11710	SAIF CORPORATION	\$567.40	
2/15/2017	11711	SATCOM GLOBAL INC.	\$56.88	
2/15/2017	11712	SHRED-IT USA	\$90.00	
2/15/2017	11713	SMITH MEDICAL PARTNERS LLC	\$6.62	
2/15/2017	11714	WASCO COUNTY	\$118.15	
TOTAL:			\$107,155.62	

NCPHD Board of Health authorizes check numbers 11682 - 11714 and payroll EFT numbers 335 - 342 totalling \$107,155.62.

Signed By: _____
Commissioner Scott Hege

Date: _____

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Agreement #148025

**TENTH AMENDMENT TO OREGON HEALTH AUTHORITY
2015-2017 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

This Tenth Amendment to Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2015 (as amended the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Gilliam, Wasco, and Sherman Counties, acting by and through its Gilliam, Wasco, and Sherman Counties North Central Public Health District (“LPHA”), the entity designated, pursuant to ORS 431.375(2), as the Local Public Health Authority for Gilliam, Wasco, and Sherman Counties.

RECITALS

WHEREAS, OHA and LPHA wish to modify the financial assistance award for fiscal year 2016-2017 set forth in Exhibit C of the Agreement;

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200;

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. The Agreement is amended as follows:
 - a. Exhibit C “Financial Assistance Award”, Section 1 only is amended to add the Financial Assistance Award for the period July 1, 2016 through June 30, 2017 as set forth in Attachment A attached hereto and incorporated herein by this reference. Attachment A must be read in conjunction with Section 4 of Exhibit C, entitled “Explanation of Financial Assistance Award” of the Agreement.
 - b. Exhibit J “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” is amended to add to the federal award information datasheet as set forth in Attachment B, attached hereto and incorporated herein by this reference.
2. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 2 of Exhibit E of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
3. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect. The parties expressly agree to and ratify the Agreement as herein amended.

- 5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.
- 6. This Amendment becomes effective on the date of the last signature below.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

APPROVED:

STATE OF OREGON ACTING BY AND THROUGH ITS OREGON HEALTH AUTHORITY (OHA)

By: Lillian Shirley
 Name: /for/ Lillian Shirley, BSN, MPH, MPA
 Title: Public Health Director
 Date: 2/7/2017

GILLIAM, WASCO, AND SHERMAN COUNTIES ACTING BY AND THROUGH ITS GILLIAM, WASCO, AND SHERMAN COUNTIES NORTH CENTRAL PUBLIC HEALTH DISTRICT (LPHA)

By: Teri Thackfer
 Name: Teri Thackfer, RD, BSN
 Title: Director
 Date: 1/25/2017

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Amendment form group-approved by D. Kevin Carlson, Senior Assistant Attorney General, by email on June 30, 2016. A copy of the emailed approval is on file at OCP.

OHA PUBLIC HEALTH ADMINISTRATION

Reviewed by: Karen Slothower
 Name: Karen Slothower (or designee)
 Title: Program Support Manager
 Date: 2/7/17

OFFICE OF CONTRACTS & PROCUREMENT (OCP)

By: Tammy L. Hurst
 Name: Tammy L. Hurst, OPBC, OCAC
 Title: Contract Specialist
 Date: 2/14/2017

**ATTACHMENT A
FINANCIAL ASSISTANCE AWARD
Award Period July 1, 2016 through June 30, 2017**

State of Oregon Oregon Health Authority Public Health Division			Page 1 of 2	
1) Grantee Name: North Central Public Health District Street: 419 E. 7th Street, Room 100 City: The Dalles State: OR Zip Code: 97058-2676		2) Issue Date November 30, 2016	This Action AMENDMENT FY2017	
		3) Award Period From July 1, 2016 Through June 30, 2017		
4) OHA Public Health Funds Approved				
Program	Previous Award	Increase/ (Decrease)	Grant Award	
PE 01 State Support for Public Health	33,130	0	33,130	
PE 03 TB Case Management	647	0	647 (e)	
PE 09 PHEP -- EBOLA	2,043	0	2,043	
PE 11 Oregon Climate and Health Collaborative	28,500	0	28,500	
PE 12 Public Health Emergency Preparedness	141,644	0	141,644	
PE 13 Tobacco Prevention & Education	93,619	0	93,619	
PE 40 Women, Infants and Children FAMILY HEALTH SERVICES	156,895	0	156,895 (b,c,f,g,h)	
PE 40 WIC -- Texting Breastfeeding Support FAMILY HEALTH SERVICES	0	3,995	3,995 (i)	
PE 41 Reproductive Health Program FAMILY HEALTH SERVICES	32,977	0	32,977 (a)	
PE 42 MCH/Child & Adolescent Health -- General Fund FAMILY HEALTH SERVICES	8,786	0	8,786	
PE 42 MCH-TitleV -- Child & Adolescent Health FAMILY HEALTH SERVICES	14,798	0	14,798	
PE 42 MCH-TitleV -- Flexible Funds FAMILY HEALTH SERVICES	34,525	0	34,525	
5) FOOTNOTES:				
a) The Title X funding may change due to availability of funds and funding formula calculation based on clients served in Fiscal Year 2015.				
b) The July-September 2016 grant is \$41,776 and includes \$8,355 of minimum Nutrition Education. \$1,920 is for Breastfeeding Promotion.				
c) The October-June 2017 grant is \$115,119 and includes \$23,024 of minimum Nutrition Education \$5,760 is for Breastfeeding Promotion.				
d) Immunization Special Payments is funded by State General Funds and is matched dollar for dollar with Federal Medicaid Match.				
e) \$70 needs to be expended by 12/31/16				
f) \$284 represents the Fresh Fruit and Veggies funds.				
g) \$3,468 represents one-time funding amount. Funding rate is \$4 per assigned caseload.				
h) \$1,047 increase represents reimbursement to local agencies for iPad purchase for WIC business operations.				
6) Capital Outlay Requested in This Action:				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
PROGRAM	ITEM DESCRIPTION	COST	PROG. APPROV	

State of Oregon Oregon Health Authority Public Health Division			Page 2 of 2
1) Grantee Name: North Central Public Health District		2) Issue Date November 30, 2016	This Action AMENDMENT FY2017
Street: 419 E. 7th Street, Room 100 City: The Dalles State: OR Zip Code: 97058-2676		3) Award Period From July 1, 2016 Through June 30, 2017	
4) OHA Public Health Funds Approved			
Program	Previous Award	Increase/ (Decrease)	Grant Award
PE 42 MCH/Perinatal Health -- General Fund FAMILY HEALTH SERVICES	4,682	0	4,682
PE 42 Babies First FAMILY HEALTH SERVICES	14,939	0	14,939
PE 42 Oregon MothersCare FAMILY HEALTH SERVICES	7,248	0	7,248
PE 43 Immunization Special Payments	18,007	0	18,007 (d)
PE 50 Safe Drinking Water Program	42,184	0	42,184
TOTAL	634,624	3,995	638,619
5) FOOTNOTES:			
i) \$3,995 represents additional funding to local agencies for testing breastfeeding support message services.			
6) Capital Outlay Requested in This Action:			
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.			
PROGRAM	ITEM DESCRIPTION	COST	PROG. APPROV

ATTACHMENT B
Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200

PE 40 Special Supplemental Nutritional Program for Women, Infants and Children (WIC)- SFY17 (July 16 - June 17)							
		Federal Award Identification Number(FAIN):		12-3510-0-1-605		12-3510-0-1-605	
		Federal Award Date:		02/01/15		2/1/2016	
		Performance Period:		10/01/15-9/30/16		10/01/16-9/30/17	
		Federal Awarding Agency:		Department of Agriculture/Food and Nutrition Service		Department of Agriculture/Food and Nutrition Service	
				CFDA Number:		10.557	
				CFDA Name:		Special Supplemental Nutrition Program for Women Infants and Children	
				Total Federal Award:		25,313,944 \$81,321	
				Project Description:		WIC Program	
				Awarding Official:		Debra Whitford Debbie.Whitford@fn s.usda.gov	
				Indirect Cost Rate:		17.45%	
				Research And Development(Y/N):		N N	
Agency/Contractors Name	DUNS	Prior Award Amount July-Sept 2016	Prior Award Oct 2016 - June 2017	Funding Adjustment	Award Amount July-Sept 2016	Award Amount Oct 2016 - June 2017	Total SFY 17 Award
NORTH CENTRAL^^	032640580	\$ 41,776	\$ 115,119	\$ 3,995	\$ 41,776	\$ 119,114	\$ 160,890

**AMENDMENT TO
INTERGOVERNMENTAL COOPERATIVE AGREEMENT
TO PROVIDE ADMINISTRATIVE STAFF
TO SERVE AS THE COORDINATOR FOR THE
SHERMAN COUNTY LCAC**

PARTIES: North Central Public Health District (NCPHD), and Sherman County.

IN CONSIDERATION OF the mutual agreements hereinafter set forth, the parties agree as follows:

NCPHD and SHERMAN COUNTY agree that their agreement for NCPHD to provide administrative staff to serve as the Coordinator for the Sherman County LCAC that expires on June 30, 2017, will be amended as follows:

Section A. – LCAC Coordinator Services Summary

- c. The LCAC Coordinator will be responsible for the additional activities:
- i. Point of contact for EOCCO grant opportunities.
 - ii. Responsible for broadly disseminating the grant opportunity to appropriate community partners.
 - iii. Responsible for collecting grant proposals and coordinate presentation to the LCAC if appropriate.
 - iv. Will work with grantees on appropriate grant reporting schedule and timeline (grantees will be responsible for maintaining grant reporting as noted in the grant application).

Section C. – Negotiated Fee

- c. Sherman County will reimburse NCPHD an additional \$3,400.00 per year in quarterly payments.


IN WITNESS WHEREOF, the parties hereto have executed this amendment as of August 3, 2016.



Judge Gary Thompson
Sherman County

2/1/2017

Date



Teri Thalhofer, RN, BSN
Director
North Central Public Health District

2/10/2017

Date



NORTH CENTRAL PUBLIC HEALTH DISTRICT

"Caring For Our Communities"

419 East Seventh Street
The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by and between: North Central Public Health District (NCPHD), the Local Public Health Authority serving Wasco, Sherman and Gilliam Counties in Oregon and Eastern Oregon Coordinated Care Organization (EOCCO), providing fully integrated physical health services, Substance Use Disorder treatment, mental health services and dental health services to Medicaid eligible members in Eastern Oregon.

Purpose. This MOU clarifies the relationship in regard to EOCCO's financial support of NCPHD's efforts to reduce sugar sweetened beverage consumption.

A. Roles and Responsibilities:

NCPHD agrees to:

- Administer the 'Drink Fit' (formerly known as Fit in Beverage) for Gilliam, Sherman and Wasco County residents. 'Drink Fit' is a program that incentivizes restaurants to limit sugar sweetened beverages by offering per ounce pricing and eliminating free refills.
- Provide outreach and education to area restaurants to participate in the program.
- Place educational materials for customers in participating restaurants.
- Provide educational opportunities to the public through traditional media and social media on the benefits of reducing or eliminating sugar sweetened beverage consumption.
- Provide information to the public, on an annual basis, of participating restaurants through the NCPHD website and social media

EOCCO agrees to:

- Provide financial support to cover the cost of the incentive, which restaurants will receive in the form of a reduced annual licensing fee.

- Provide financial support for program materials including the printing costs for table tents and other educational materials for customers of participating restaurants.

B. Reporting Requirements

- On an annual basis, following the completion of the first quarter of the calendar year, NCPHD will provide to EOCCO a report listing the number and percentage of participating restaurants in the program.
- If requested by EOCCO, NCPHD will present to the EOCCO Board of Directors, the 'Drink Fit' program.

C. Funding

- EOCCO agrees to provide funding to subsidize the licensing fee reduction for participating restaurants.
- EOCCO agrees to provide funding for educational materials to be placed in restaurants for customer information.
- EOCCO total funding is not to exceed \$2,500.00 per year without amending this agreement.
- NCPHD will invoice EOCCO at the end of the first quarter of the calendar year.

D. Timeframe

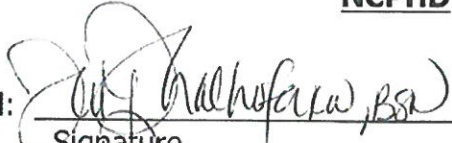
- This agreement commences on March 1, 2017 and renews annually until such time as the agreement is cancelled or amended by one of the participating parties. Parties are required to give ninety (90) days notice of intent to cancel the agreement.

E. Confidentiality

- The parties to this agreement agree to not share program data, other than that listed above, without the written consent of the other party.
- The designated lead agency accepts full responsibility for the performance of the collaborative organizations/agencies.
- This Memorandum of Understanding is the complete agreement between NCPHD and EOCCO and may be amended only by written agreement signed by each of the parties involved.

NCPHD

Authorized Official:


Signature

Teri L. Thalhofer, Director
Printed Name and Title

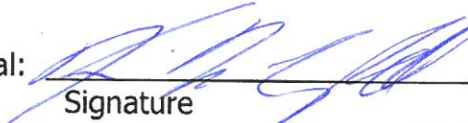
Address: 419 E 7th, The Dalles, OR 97058

Telephone(s): 541-506-2614

E-Mail Address: teri.t@co.wasco.or.us

EOCCO

Authorized Official:


Signature

Kevin M. Campbell, CEO
Printed Name and Title

Address: 601 SW 2nd Avenue, Portland, OR 97204

Telephone(s): (541) 298-5101

E-Mail Address: Kevin.campbell@gobhi.net



Public Health
Prevent. Promote. Protect.

NORTH CENTRAL PUBLIC HEALTH DISTRICT

“Caring For Our Communities”

Directors Report for the Board of Health: March 14, 2017

Community Engagement:

Work continues with various groups connected to the CCO’s and EL Hub around system development and coordination.

NCPHD staff worked with the Local Community Advisory Council for Sherman County to submit a grant that would implement the Veggie RX program in partnership with Gorge Grown Food Network. Participating partners will screen clients for food insecurity and then dispense the vouchers. This grant was funded by EOCCO with some additional detail requested.

We also participated in the Gilliam County LCAC application to provide an adolescent health fair. NCPHD has agreed to provide clinical staff to provide adolescent well child exams and immunizations.

We anticipate receiving funding from CGCCO this year to sustain systems development and case management to increase the ‘up to date by 2’ immunization rate.

Triennial Review Process:

NCPHD staff has been working to prepare for and participate in the Triennial Review with OHA Public Health Division staff. Every three years we receive a review, as sub grantees of federal funding, to assure compliance. We view the review as a learning experience and an opportunity to improve processes. All of these processes should be completed by the end of March. The Board of Health can anticipate a report at the June or July meeting.

Respectfully submitted,

Teri Thalhofer, RN, BSN