



Public Health
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North Central Public Health District

North Central Public Health District Full Board of Health Meeting

Tuesday, September 8th, 2020
At 3:00 PM
To Be Held Electronically:
North Central Public Health
District.

AGENDA

1. **Minutes**
 - a. Approve from 7/14/20 Executive Committee Meeting.
 - b. Set Next Meeting Date (10/13/2020)
2. **Additions to the Agenda**
3. **Public Comment**
4. **Unfinished Business**
 - a. COVID-19 Update
 - General update
 - Funding
 - Staff and program support
 - b. FY 2019-20 Budget Update
 - Interim Fiscal Report
5. **New Business**
 - a. Discussion of NCPHD's Executive Committee vs. Full Board meetings
 - b. Discussion of NCPHD BOH member status and makeup.
 - c. Approval of A/P Check Report
 - July 2020
 - August 2020
 - d. Contracts Summary
 - e. Director's Report
 - September 2020
 - f. Executive Session: Recruitment of Administrator
 - Executive Session of NCPHD Executive Committee ORS 192.660 (2)(a) to consider the employment of a public officer.
 - g) Return to regular session for Executive Session recommendation.

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel



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NORTH CENTRAL PUBLIC HEALTH DISTRICT

419 East Seventh Street
The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

**North Central Public Health District
Executive Committee Meeting
Meeting Minutes July 14th, 2020**

In Attendance: Commissioner Kathy Schwartz – Wasco County; Commissioner Joan Bird – Sherman County; Commissioner Leslie Wetherell – Gilliam County; Celeste Hill-Thomas (Wasco County)

Staff Present: Shellie Campbell – Interim Director NCPHD; Kathi Hall - Fiscal Manager NCPHD; Gloria Perry – Office Manager NCPHD; Alyssa Bachman – Fiscal Assistant NCPHD; Nicole Bailey – EH Supervisor NCPHD; Maricela Elias – WIC Coordinator NCPHD; Eric Grendel – EH Trainee NCPHD; Laurie Jupe – Program Secretary NCPHD

Guests Present: None

Minutes taken by: Laurie Jupe

Meeting called to order at 3:04 p.m. by Chair Commissioner Kathy Schwartz.

SUMMARY OF ACTIONS TAKEN

MOTION by Commissioner Joan Bird, and seconded by Commissioner Leslie Wetherell, to accept the June 9th, 2020 Full Board of Health meeting minutes as presented.

Vote: 3-0
Yes: Commissioner Joan Bird, Commissioner Leslie Wetherell, Commissioner Kathy Schwartz
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Joan Bird, and seconded by Commissioner Leslie Wetherell, to accept the June 25th, 2020 Special Executive Committee meeting minutes as presented.

Vote: 3-0
Yes: Commissioner Joan Bird, Commissioner Leslie Wetherell, Commissioner Kathy Schwartz
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Leslie Wetherell, and seconded by Commissioner Joan Bird, to accept the A/P Checks Issued reports for June 2020 as presented.

Vote: 3-0
Yes: Commissioner Leslie Wetherell, Commissioner Kathy Schwartz, Commissioner Joan Bird
No: 0
Abstain: 0
Motion: Carried

WELCOME AND INTRODUCTIONS

MINUTES & NEXT MEETING DATE

1. Approval of past meeting minutes.
 - 1 A motion was made, and carried, to approve the June 9th, 2020 Full Board of Health meeting minutes as presented.
 - 2 A motion was made, and carried, to approve the June 25th, 2020 Special Executive Committee Board of Health meeting minutes as presented.
2. Set next meeting date.
 - 1 The next scheduled Board of Health meeting will be on Tuesday, August 11th, 2020 at 3:00 p.m. This will be a meeting of the full board. The meeting will be held electronically at North Central Public Health District, 419 East 7th Street, The Dalles.

ADDITIONS TO THE AGENDA

1. None

PUBLIC COMMENT

1. None.

UNFINISHED BUSINESS

1. COVID-19 Update
 1. COVID-19 General Update: Shellie Campbell
 - a) Shellie reviewed the current status of COVID-19.
 - b) Wasco County currently has 119 confirmed cases. Sherman County has five confirmed cases. Gilliam County has two confirmed cases.
 - c) Wasco County has been placed on the States "Watch List" due to the continuing increase in cases.
 - d) The North Central COVID Task Force team is leading the COVID response at NCPHD.
 - e) The State has issued two new rules on get-togethers and face coverings, which goes into effect on Wednesday, July 15th.
 - A ban on indoor social get-togethers of more than 10 people.
 - Face coverings must be worn in outdoors spaces where social distancing of 6 feet or more cannot be maintained.

- f) Questions and feedback were requested.
 - 2. COVID-19 Funding Update: Kathi Hall
 - a) Kathi reviewed the COVID funding amounts with the Board, with particular attention to amounts, award periods and timelines, and estimated balance.
 - b) Questions and feedback were requested.
 - 3. COVID-19 Staff and Program Support Update: Shellie Campbell
 - a) Shellie updated the Board on the current status of staff working on COVID-19 and program support.
 - b) One new permanent Public Health Nurse Position, Athena Blevins, has been hired for work with the COVID-19 response.
 - c) One Disease Intervention Specialist, Tess Yoo, has been hired for work with the COVID-19 response.
 - d) One current, open position, for a Community Health Worker to work with the COVID-19 response on weekends. This is a bi-lingual and one year temporary position.
 - e) Two paid contract workers, Avery Cardosi and Robin Pashek, have been hired to work with the COVID-19 response as contact tracers. These contracts are on a temporary basis.
 - f) One voluntary contact tracer position is currently working on the COVID-19 response.
 - g) Bridges to Health and The Next Door Inc. work as community partners to support the COVID-19 response work.
 - h) Questions and feedback were requested.
 - 4. COVID-19 Environmental Health Update: Nicole Bailey
 - a) Environmental Health is working to support all local restaurants and local businesses during this time.
 - b) Much of the work focuses on answering questions, educating and supporting businesses with adjusting to the changing guidelines and rules, and helping with concerns and complaints.
 - c) Questions and feedback were requested.
- 2. FY 2020-21 Budget Update: Kathi Hall
 - 1. Kathi reviewed the FY 2020-21 budget amounts with the Board.
 - 2. Particular attention to the June 2020 fund balance amounts, total revenue and total expenditures, and interim ending balance of \$554,859.72.
 - 3. Questions and feedback were requested.
 - 3. EOMC Modernization Update: Kathy Schwartz, Shellie Campbell
 - 1. North Central Public Health and Umatilla County have been in conversations about potentially transferring the Regional Modernization Grant and Fiscal Agent responsibilities from NCPHD to Umatilla County.
 - 2. It is anticipated that the staff positions and the work structure will move to Umatilla County if the grant and funding moves.
 - 3. Talks with Umatilla County are ongoing and no final decisions have been made. An update will be provided at the August 11th board meeting.
 - 4. Questions and feedback were requested.

4. Recruitment of Administrator Update: Kathy Schwartz
 1. Round 1 interviews have been completed. All round 1 interview information has been forwarded to the Board.
 2. Round 2 Interviews: Commissioner Schwartz requested the following items be completed in preparation for the August 11th full board meeting:
 - a) Gloria would send out a Doodle Poll out to all board members to find dates and times for the Round 2 Interviews.
 - b) The time would include a three hour block of time: 1 1/2 hours for each candidate's interviews.
 - c) The interviews will each include a short presentation.
 - d) There will be a timeline end date set for all Board members to respond by. After the timeline end date the process will move forward.
 - e) The dates for the Round 2 interviews will be sometime late in August or the beginning of September.
 - f) The format and process for the Round 2 interviews will be reviewed and discussed and the information will be sent to the Board when finalized.

NEW BUSINESS

1. Staff Updates: Shellie Campbell
 1. Shellie informed the board that most NCPHD programs continue to work on the regular program work with adjustments made for adherence to state guidelines for safety, social distancing, and the COVID-19 response.
2. Approval of A/P Check Report (June 2020)
 1. A/P Check Report presented to the board.
 2. Questions and feedback were requested.
 3. A motion was made, and carried, to approve the A/P Check Report for June 2020 as presented.
4. Contracts Summary: Shellie Campbell
 1. **Amendment** to Medical Examiner Services Agreement between Sherman County and North Central Public Health District (NCPHD). NCPHD may provide Medical Examiner services as a backup for the Hood River Medical Examiner to the County.
Fiscal Impact: Hourly rate for Medical Officer Services increased to \$100.00 per hour.
 2. **Second Amendment** to Medical Examiner Services Agreement between Wasco County and North Central Public Health District (NCPHD). NCPHD may provide Medical Examiner services as a backup for the Hood River Medical Examiner to the County.
Fiscal Impact: Hourly rate for Medical Officer Services increased to \$100.00 per hour.
 3. **MOU** between NCPHD and NORCOR. Agreement for NCPHD to provide NARCAN Nasal Spray to NORCOR to implement a take-home naloxone program for inmates at high risk of opiate overdose upon release.
Fiscal Impact: Provision dependent upon government funding availability.
 4. **MOU** between NCPHD and the Shilo Inn in The Dalles, OR. This MOU outlines the use of hotel rooms at the Shilo Inn for housing guests that have tested positive for COVID-19 and/or have been exposed and identified as a contact and need isolation and/or quarantine. NCPHD will

reserve, in advance the top floor of section D (11 rooms) for a week at a time.

Fiscal Impact: \$105.40 per night for 7 nights. Total per week: \$8,115.80

5. **Agreement** for Professional Services between NCPHD and Avery Cardosi. This agreement outlines the contracted services for project support to NCPHD around COVID-19 Contact Monitoring.

Fiscal Impact: Not to exceed \$30,000.

6. **Agreement** for Professional Services between NCPHD and Robin Pashek. This agreement outlines the contracted services for project support to NCPHD around COVID-19 Contact Monitoring.

Fiscal Impact: Not to exceed \$30,000.

7. **State of Oregon OEM COVID Agreement 4499-DR-OR.** Agreement between the State of Oregon, through the Oregon Military Department, Office of Emergency Management (OEM), and NCPHD. Federal funding provided by FEMA and administered by OEM to cover eligible costs and activities necessary for emergency protective measures taken to respond to the COVID-19 emergency.

8. *Fiscal Impact:* Provision dependent upon government funding availability.

5. Directors Report: Shellie Campbell

1. Directors Report presented to the Board.
2. Questions and feedback were requested.

6. Executive Committee vs Full Board Meeting Discussion: Kathy Schwartz

1. The board requested this item be added to the August 11th meeting.
2. Discussion on whether to continue the Executive Committee meetings or move to a Full Board meeting for every meeting.
3. The board will discuss membership, attendance, absenteeism and the process for moving forward.
4. The board requested Gloria to review past years' minutes to create a timeline, and a summary for the board to review and discuss, of the reasoning for the original decision as to why, and what led to, the Executive Committee meetings being started.

Being no further business to be conducted at this time, Commissioner Schwartz adjourned the Executive Committee meeting at 4:30 p.m.

Signature

Date

Printed Name

Covid Funding Amts

Funding Stream		Amount	Budget	Award Period
PE 01-04	OHA State	\$117,594	Personal Services & Admin	1/21/20 - 6/30/21
SAIF Grant		18,082.21		3/2/20 - 7/2/20
			PPE, sanitizing & cleaning mat.; office mod; cont. serv.	
CARES Relief Fund Round 1		87,602	PS - Emp. Dedicated to COVID-19	
County Application		22,100	PPE	
		\$109,702		\$6,323 Sherman Co amt
				\$96,538 rcvd fr Wasco Co
CARES Relief Fund Round 2		\$93,661	PS	
County Application		\$20,152	MS - Medical Sup, & Isolation/quarantine expenses	
		\$113,813		\$4,945 Sherman Co amt
				\$100,155 Wasco Co
Col Gorge Health Council		\$200,000		
			These funds will be used for the state re-opening plan to include intensifying testing and contact tracing.	
			(Incident Command Team; Contr. Serv.; Med. Sup.)	
PE 12 - 02	OHA COVID 19 Response (Fed)	\$119,757	(Incident Command Team)	3/21/20 - 3/15/21
	Team to assist in development, evaluation and progress of community intervention implementation plan for Covid 19		Personnel; Travel; Equipment: Laptops, printer, travel vac. Fridge; Supplies - phones, med supplies; test kits; PPE; Cont. Serv. Admin	Contact tracers
Pacific Source CCO		\$25,000		No Award Period
Grant County Health Dept.		\$25,000	Staff ask 2 questions	
Community Counseling Solutions				
PE 01-05 COVID-19 Local Active Monitori		\$253,700	1) Base Amount	6/2020 - 12/30/2020
		\$204,249	2) Inv Fee for Service (addtl)	March - July
	(Costs not included in CARES Ap.)		3) Isol. & quar. Costs (addtl)	(2 & 3 reported on line 2A Exp & Rev report)
PE 01-06 COVID-19 Regional Active Mon.		\$94,657	Regional Collaborative	6/2020 - 12/30/20
FEMA Non Congregate Sheltering		40,000	est. for 30 days	
Covid Funding Total		\$1,296,554		
Covid Expenditures 3/1/2020 - 8/31/20				
YTD PS	382,308.22			
YTD MS	135,393.00			
Total		517,701.22		
Balance		778,852.75		

NCPHD Recap Report
7/1/19 to 6/30/20

Account Number		Budgeted	YTD REV	YTD EXP	Balance	Pct	
201 PUBLIC HEALTH FUND							
201.00.1201 NON-DEPARTMENTAL (Interest and SAIF Dividend)	REV	8,000.00	11,124.74	0.00	11,124.74	139.06	
201.23.7141 PUBLIC HEALTH <i>General Fund; Septic; Vital Records</i>	REV	835,653.00	810,034.08			96.93	Co. GF to local match & program support
	EXP	709,230.00		464,461.26	345,572.82	65.49	
201.23.7142 WIC <i>Nutrition for Women & Children</i>	REV	163,357.00	165,613.28			101.38	
	EXP	209,025.00		197,840.74	-32,227.46	94.65	
201.23.7143 IMM. & NURSING SERVICE <i>Child & Adolescent Health</i>	REV	32,008.00	34,099.64			106.53	
	EXP	50,042.00		35,143.46	-1,043.82	70.23	
201.23.7144 REPROD HEALTH <i>Exams & Ed. for Reproductive Health</i>	REV	258,036.00	269,336.69			104.38	New RH NORCOR Grant
	EXP	360,408.00		342,963.28	-73,626.59	95.16	Supplies will be reimb
201.23.7145 STATE SUPPORT <i>Exams, treat. & invest. for Com. Disease</i>	REV	404,883.00	494,738.39			122.19	
	EXP	398,130.00		325,961.09	168,777.30	81.87	COVID OHA funding
201.23.7146 ENVIRON. HEALTH <i>Facility inspections & Education</i>	REV	122,000.00	113,242.25			92.82	
	EXP	128,951.00		125,999.67	-12,757.42	97.71	
201.23.7148 PERINATAL HEALTH <i>Home visiting program</i>	REV	166,250.00	187,530.20			112.80	
	EXP	170,201.00		161,107.08	26,423.12	94.66	Supports other prog.
201.23.7149 PH EMERGENCY PREPARATION <i>Emergency preparedness</i>	REV	278,310.00	273,930.01			98.43	
	EXP	282,755.00		185,579.27	88,350.74	65.63	COVID OHA funding
201.23.7151 PH MODERNIZATION <i>Public Health Modernization</i>	REV	350,000.00	345,361.32			98.67	
	EXP	350,000.00		346,179.52	-818.20	98.91	
201.23.7152 HEALTH PROMOTION <i>Grants promoting health</i>	REV	159,754.00	209,120.10			130.90	CCO Grants: QIM, Mejour Juntos; LCAC
	EXP	179,749.00		163,012.94	46,107.16	90.69	
201.23.7153 PH PRACTICE - IMM SERV <i>Vaccine inventory; monitoring vaccinations</i>	REV	18,284.00	18,246.90			99.80	
	EXP	19,932.00		21,673.28	-3,426.38	108.74	
201.23.7154 CACOON & SYSTEMS OF CARE <i>Home visiting program</i>	REV	60,958.00	65,049.60			106.71	
	EXP	47,816.00		44,553.21	20,496.39	93.18	local match
201.23.7155 TOBACCO PREV & ED <i>Prevention of tobacco use</i>	REV	185,460.00	169,662.69			91.48	
	EXP	208,374.00		142,068.44	27,594.25	68.18	CGHC Tob. Cess.
201.23.7156 WATER <i>Monitoring of public water systems</i>	REV	42,184.00	42,185.00			100.00	
	EXP	54,837.00		47,714.35	-5,529.35	87.01	
201.23.7158 BABIES FIRST <i>Home visiting program</i>	REV	215,346.00	159,370.88			74.01	Rev delayed due to local match
	EXP	301,526.00		280,669.68	-121,298.80	93.08	
201.23.7159 OREGON MOTHERS CARE <i>OHP application assistance</i>	REV	5,593.00	4,743.00			84.80	
	EXP	17,476.00		16,787.12	-12,044.12	96.06	Supported by Med. Match
201.23.7500 PASS THROUGH <i>DEQ fees</i>	REV	15,000.00	10,800.00			72.00	
	EXP	15,000.00		10,900.00	-100.00	72.67	
201.23.7999 NON-DEPARTMENTAL (Conting. Unapprop. & Reserves)	REV	0.00	0.00			0.00	
	EXP	217,624.00		0.00		0.00	
PUBLIC HEALTH FUND	REV	3,313,076.00	3,384,188.77			102.15	
	EXP	3,721,076.00		2,912,614.39		78.27	
BEGINNING BALANCE (Audited)		419,963.00					
ENDING BALANCE YTD		684,303.04					

471,574.38 Diff. btw total rev. & total exp.

Ending Balance breakdown:

Covid 19 OHA Prepaid	207,234.34	
Grant C/O (Mejour Juntos, Tob Cess, CGHC, Pacific Source, etc)	259,444.70	466,679.04
Contingency	37,624.00	
Unappropriated	175,000.00	
Reserve for Accred. Exp.	5,000.00	
		217,624.00
		684,303.04

Direct County Funding Support

			Actual	Actual	3% incr.
			2018	2019	2020 BUD
Sherman County			\$107,157	\$127,144	\$130,958
Gilliam County			\$108,768	\$127,144	\$130,958
Wasco County			\$356,360	\$414,890	\$427,337
Total Gilliam, Sherman, & Wasco Co.			\$572,285	\$669,178	\$689,253
Program Support:			2018 ACT	2019 ACT	2020 ACT
7141	Septic Systems	Site evals, repair & construction permits	\$363,382	429,557	389,343
7141	Vital Records	Birth & Death certified copies			
7141	Schools	School Nursing			
7141	Admin	Director, Health Officers, Supervisors, Admin staff, mat &			
7142	WIC	Nutrition and health ed. and counseling, food vouchers,		7,732	22,227
7143	CAH - Imm Serv	Provide immunizations on a walk in basis	28,561	30,926	24,470
7144	Women's Health	Exams, pregnancy testing & counseling, birth control info., etc	21,706	38,658	52,702
7145	State Support	Communicable & Sexually Transmitted Diseases exams & treatment; TB case monitoring	0		
7146	EH Services	Restaurant & facility inspections, Water system inspections			12,757
7148	Perinatal	Home visits by PH nurse during pregnancy & after the birth			
		Perinatal Case Management (37% local match)		9,551	9,686
		Medicaid Admin Claim. (50% local match)	60,736	47,306	79,982
7149	PHEP & CD	PH Emergency Response; Com. Disease Surveillance and			
7152	Health Promotion	NCPHD is partnering with schools, community groups and families to promote health and wellness			
7153	Immun Special Pm	Education about and administration of vaccines; public education; enforcement of school immunizations; technical assistance for healthcare providers who provide			
7154	Cacoon & CCN	Multidisciplinary team collaboration & home visiting for children and youth with special health needs.			
		Case management for Cacoon clients (37% local match)	14,300	13,872	2,560
7155	Tobacco Ed & Prev	Reduce youth access to tobacco products; Create additional tobacco-free environments; Decrease advertising and promotion of tobacco products; Link to already existing			
7156	Water	Sampling, monitoring, & tech. assist. for public water systems; TA for private water systems; water borne disease			5,529
7158	Babies First	Case management for Babies First clients (37% local match)	83,600	46,577	77,754
7159	OMC	Assists women in accessing early prenatal care and Oregon PERS Res. \$20,000; Vehicle Res. Accred. Reserve \$5000		45,000	45,000
			572,285.00	\$669,178	\$722,010
Local Match Total			\$158,636	\$117,306	\$169,982
Program Support			50,267	122,315	162,685
			\$208,903	\$239,621	\$332,667

Formation of NCPHD's Executive Committee

Full BOH Meeting 3/8/2016:

- Executive Committee Proposal
 - In an effort to improve NCPHD's relationship with Wasco County and to get public health on the right track, Commissioner Mike Smith presented a request to the full board to allow a formation of an executive committee that consists of either commissioners or judges representing the three counties. This committee would work with a facilitated mediation service to work on budget and relationship issues. The executive committee would meet in April and May and then have the full board meet in June to look at the budget and approve it. At the June meeting, a decision would be made on what direction the board wants to go as far as how to meet going forward.
 - Marti Dane was introduced to the board. She is the Executive Director for an acute resolution center that works in both Oregon and Washington and she will be attending the executive committee meetings as a facilitator. Her specialty is working with groups in helping them to figure out how to make better decisions. She will help organize, identify and clarify issues and propose different processes so that people can create a plan that works for them.
 - Motion by Fred Schubert, Second by Michael Takagi, that the full board empowers the executive committee to serve as the active board until the June 2016 board of health meeting, working with a facilitator, with the next meeting of the full board in June 2016. If some major decision or change in structure, etc. is proposed, the full board will be convened and those items will be discussed and voted on.

Executive Committee Meeting 3/14/2016 (With Marti Dane – Six Rivers Mediation)

- Agenda Topic:
 - Communication around budget for FY 2016-17.

Executive Committee Meeting 4/12/2016 (With Marti Dane – Six Rivers Mediation)

- Agenda Topics:
 - Budget Direction
 - QIM Funds Update
 - EOCCO Funding Update

Executive Committee Meeting 5/16/2016

- Agenda Topics:
 - EH Issues
 - Norcor
 - Budget Update
 - QIM Funds Update

Full BOH Meeting 6/7/2016

- Executive Committee Update
 - Over the last few months the executive committee has been meeting to work on budgetary issues, better communication and to find a path to move forward on. The meetings have been very positive and productive.
 - After discussion, it was the consensus of the board to continue forward with the executive committee meeting on a monthly basis and the full board meeting quarterly. The quarterly board meetings will have a broader agenda focusing on programmatic work and public health issues rather than the administrative / budgetary issues.

Full BOH Meeting 9/13/2016:

- Executive Committee Update
 - Commissioner Smith commented that the executive board used a facilitator for a few meetings. The meetings went smoothly and the three counties have been working well together over the last few months. The work relationship is a lot better and we have a good basis to work from.
 - Judge Shaffer commented that the meetings went really well and it created an open-door communication aspect which was there before but it was just a matter of having someone sit with us and pinpoint where the communication factors may have been a bit lacking. He believes the executive board got enough out of those meetings to move forward. It still boils down to dollars though and trying to keep the facility operating.
 - Commissioner Hege commented that the process has been good and that we're continuing on and the communication is good. Operationally and financially it seems to be going fine.
- After discussion, the board agreed to have the executive committee continue to meet on a monthly basis with the full board meeting quarterly.

Full BOH Meeting 6/11/2019

- A discussion was held regarding the frequency of when the full board meets. Currently the full board meets once a quarter. It was decided that going forward the full board will meet every other month.

NORTH CENTRAL PUBLIC HEALTH DISTRICT BOARD OF HEALTH MEMBERS

UPDATED: AUGUST 2020

NCPHD BOH MEMBER CONTACT INFORMATION

NAME	COUNTY	EMAIL ADDRESS	MAILING ADDRESS	Date Current Term Expires
Commissioner Leslie Wetherell (Executive Committee BOH)	Gilliam	leslie.wetherell@co.gilliam.or.us	Gilliam County Court, PO Box 427, Condon, OR 97823	Friday, December 31, 2021
Mike Takagi	Gilliam	mltakagi@gmail.com	PO Box 562, Condon, OR 97823	12/31/2019 Gilliam County has advertised this position. Mike will be speaking with PA Dani Sperry to see if she would be interested in filling this seat.
Tena Ferguson	Gilliam	tenaf@arlingtonclinic.org	Arlington Medical Center, 110 On the Mall St., Arlington, OR 97812	Friday, December 31, 2021
Commissioner Joan Bird (Executive Committee BOH)	Sherman	jbird@co.sherman.or.us	Sherman County Court, PO Box 365, Moro, OR 97039 500 Court Street, Moro OR	No Set Date: Assignments are Reviewed Yearly & will remain unless there is a need to change the assignment.
Roger J. Whitley	Sherman	rbngv@hotmail.com	PO Box 123, Grass Valley, OR 97029	Thursday, December 31, 2020
Jayne Alsup (Mason)	Sherman	jaymethompson2014@gmail.com	PO Box 132, Moro, OR 97039	No Set Date: Asked by Commissioner Bird in summer of 2019 to serve on BOH.
Commissioner Kathy Schwartz (Executive Committee BOH)	Wasco	kathys@co.wasco.or.us	Wasco County Court, 511 Washington St. Ste. 101, The Dalles, OR 97058	Saturday, December 31, 2022
Celeste Hill-Thomas	Wasco	celesteht@mcmc.net celesteht49@gmail.com	1700 E. 19th St., The Dalles, OR 97058	Friday, December 31, 2021
Taylor Steen	Wasco	rosenthal.taylor@gmail.com	708 Spey Rd., Maupin, OR 97037	Friday, December 31, 2021

NCPHD
Accounts Payable Checks
Issued July 2020

Check Date	Check Number	Vendor Name	Amount
Held in Que	716	IRS	\$851.19
Held in Que	717	P E R S	\$1,216.06
Held in Que	718	OREGON STATE, DEPT OF REVENUE	\$235.05
Held in Que	719	OREGON STATE, EMPLOYMENT DEPT	\$10.99
Held in Que	720	IRS	\$2,352.14
Held in Que	721	P E R S	\$2,170.31
Held in Que	722	OREGON STATE, DEPT OF REVENUE	\$419.21
7/10/2020	723	IRS	\$15,805.54
7/10/2020	724	ASIFLEX	\$190.00
7/10/2020	725	P E R S	\$16,610.23
7/10/2020	726	OREGON STATE, DEPT OF REVENUE	\$4,026.58
7/10/2020	727	IRS	\$152.21
Held in Que	728	P E R S	\$177.80
7/10/2020	729	OREGON STATE, DEPT OF REVENUE	\$42.95
7/24/2020	730	IRS	\$13,967.18
7/24/2020	731	ASIFLEX	\$190.00
Held in Que	732	P E R S	\$16,239.45
7/24/2020	733	OREGON STATE, DEPT OF REVENUE	\$3,647.74
7/1/2020	13673	CA STATE DISPURSEMENT UNIT	\$231.50
7/1/2020	13674	NATIONWIDE RETIREMENT SOLUTION	\$1,265.00
7/9/2020	13675	HENRY SCHEIN	\$20.72
7/9/2020	13676	JD AUDIO	\$35.00
7/9/2020	13677	OFFICE DEPOT	\$57.29
7/9/2020	13678	OR STATE PUBLIC, HEALTH LABORATORY	\$121.95
7/9/2020	13679	WASCO COUNTY	\$253.65
7/2/2020	13680	CIS TRUST	\$36,201.46
7/10/2020	13681	BANKMAN, JUDY	\$240.00
7/10/2020	13682	CARDOSI, AVERY	\$196.00
7/10/2020	13683	FRANKLIN, SARAH	\$3,750.00
7/10/2020	13684	HEIDI SOFIA VENTURE DBA, HEIDI VENTURE CONSULTING	\$800.00
7/10/2020	13685	MID-COLUMBIA MEDICAL CENTER	\$55.00
7/10/2020	13686	OPTIMIST PRINTERS	\$2,928.00
7/10/2020	13687	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$2,200.00
7/10/2020	13688	PASHEK, ROBIN	\$287.00
7/10/2020	13689	RICOH USA INC.	\$181.62
7/10/2020	13690	SATCOM GLOBAL INC.	\$61.66
7/10/2020	13691	SPARKLE CAR WASH, LLC	\$6.60
7/10/2020	13692	THALHOFER, TERI	\$13.17
7/10/2020	13693	U.S. CELLULAR	\$822.53
7/10/2020	13694	UPS	\$124.00
7/10/2020	13695	US BANK	\$3,381.64
7/10/2020	13696	WASCO COUNTY	\$445.95
7/10/2020	13697	AHLERS & ASSOCIATES	\$860.00
7/10/2020	13698	BANKMAN, JUDY	\$50.00
7/10/2020	13699	DIXON-SHANE LLC, R&S NORTHEAST LLC	\$745.50

PAYROLL A/P (EFT)

PAYROLL A/P

7/10/2020	13700	OREGON FOOD BANK	\$10,000.00
7/10/2020	13701	OREGON STATE, HEALTH LICENSING OFFICE	\$150.00
7/10/2020	13702	PASHEK, ROBIN	\$102.00
7/15/2020	13703	AMERICAN FAMILY LIFE ASSURANCE	\$334.92
7/16/2020	13704	CYTOCHECK LABORATORY LLC	\$103.00
7/16/2020	13705	IMMENSE IMAGERY	\$5,947.50
7/16/2020	13706	MID-COLUMBIA MEDICAL CENTER	\$575.00
7/16/2020	13707	STRATUS AUDIO, INC.	\$28.62
7/16/2020	13708	WASCO COUNTY	\$135.36
7/16/2020	13709	PASHEK, ROBIN	\$140.00
7/16/2020	13710	SAIF CORPORATION	\$894.17
7/16/2020	13711	CA STATE DISPURSEMENT UNIT	\$231.50
7/16/2020	13712	NATIONWIDE RETIREMENT SOLUTION	\$1,265.00
7/24/2020	13713	CARDOSI, AVERY	\$7.00
7/24/2020	13714	OREGON STATE, DEPT OF HUMAN SERVICES	\$21,124.38
7/24/2020	13715	STAPLES ADVANTAGE	\$125.97
7/24/2020	13716	THE DALLES DISPOSAL	\$32.80
7/24/2020	13717	THE TIMES-JOURNAL	\$345.00
7/24/2020	13718	CARDOSI, AVERY	\$196.00
7/24/2020	13719	CIS TRUST	\$21,133.97
7/24/2020	13720	COLUMBIA GORGE FIRE EQUIPMENT	\$123.00
7/24/2020	13721	OFFICE DEPOT	\$428.75
7/24/2020	13722	OPTIMIST PRINTERS	\$420.00
7/24/2020	13723	PASHEK, ROBIN	\$217.00
7/28/2020	13724	OREGON STATE, DEPARTMENT OF REVENUE	\$366.58
7/30/2020	13725	BEERY ELSNER & HAMMOND LLP	\$2,455.75
7/30/2020	13726	OR STATE PUBLIC, HEALTH LABORATORY	\$108.40
7/30/2020	13727	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$2,603.38
7/30/2020	13728	OREGON STATE, DEPT OF HUMAN SERVICES	\$22.00
7/30/2020	13729	BARTELS & STOUT	\$176.00
7/30/2020	13730	CLARK, GLENDA	\$130.15
7/30/2020	13731	HENRY SCHEIN	\$191.21
7/30/2020	13732	PASHEK, ROBIN	\$175.00
7/31/2020	13733	CA STATE DISPURSEMENT UNIT	\$231.50
7/31/2020	13734	NATIONWIDE RETIREMENT SOLUTION	\$1,265.00
TOTAL:			\$205,425.78

PAYROLL A/P

PAYROLL A/P

NCPHD Board of Health authorizes check numbers 13673 - 13734 and payroll EFT numbers 716 - 733 totalling \$205,425.78

Signature _____

Printed Name _____

Commissioner Kathy Schwartz
Chair, NCPHD Board of Health

**NCPHD
Accounts Payable Checks
Issued August 2020**

8/10/2020	734	IRS	\$14,423.76
8/10/2020	735	ASIFLEX	\$190.00
Held in Que	736	P E R S	\$16,155.06
8/10/2020	737	OREGON STATE, DEPT OF REVENUE	\$3,780.09
8/10/2020	738	IRS	\$33.06
8/10/2020	739	OREGON STATE, DEPT OF REVENUE	\$1.86
8/25/2020	740	IRS	\$14,159.04
8/25/2020	741	ASIFLEX	\$190.00
Held in Que	742	P E R S	\$16,564.23
8/25/2020	743	OREGON STATE, DEPT OF REVENUE	\$3,690.47
8/21/2020	744	IRS	\$595.00
Held in Que	745	P E R S	\$593.00
8/21/2020	746	OREGON STATE, DEPT OF REVENUE	\$51.41
8/6/2020	13735	BANKMAN, JUDY	\$875.00
8/6/2020	13736	CARDOSI, AVERY	\$140.00
8/6/2020	13737	CIS TRUST	\$35,315.93
8/6/2020	13738	HEIDI SOFIA VENTURE DBA, HEIDI VENTURE CONSULTING	\$275.00
8/6/2020	13739	IMMENSE IMAGERY	\$2,580.27
8/6/2020	13740	LOOPTWORKS LLC	\$642.47
8/6/2020	13741	PASHEK, ROBIN	\$147.00
8/6/2020	13742	RICOH USA INC.	\$183.35
8/6/2020	13743	SANDERSON, JESSICA	\$200.00
8/6/2020	13744	SPARKLE CAR WASH, LLC	\$8.10
8/6/2020	13745	STAEHNKE, DAVID	\$45.99
8/6/2020	13746	STAPLES ADVANTAGE	\$205.67
8/6/2020	13747	UPS	\$124.00
8/6/2020	13748	SANDERSON, JESSICA	\$1,000.00
8/12/2020	13749	CA STATE DISPURSEMENT UNIT	\$231.50
8/12/2020	13750	NATIONWIDE RETIREMENT SOLUTION	\$1,265.00
8/12/2020	13751	AMERICAN FAMILY LIFE ASSURANCE	\$113.42
8/12/2020	13752	AMERICAN FAMILY LIFE ASSURANCE	\$188.00
8/13/2020	13753	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$26.84
8/13/2020	13754	H2OREGON BOTTLED WATER INC.	\$69.50
8/13/2020	13755	US BANK	\$1,154.66
8/13/2020	13756	AFFORDABLE CARE NW, DBA HELPING HANDS	\$220.00
8/13/2020	13757	AHLERS & ASSOCIATES	\$860.00
8/13/2020	13758	H2OREGON BOTTLED WATER INC.	\$89.00
8/13/2020	13759	MID-COLUMBIA MEDICAL CENTER	\$575.00
8/13/2020	13760	NELSON TIRE FACTORY DBA, GILL'S POINT S	\$154.95
8/13/2020	13761	OFFICE DEPOT	\$52.47
8/13/2020	13762	OPTIMIST PRINTERS	\$459.25
8/13/2020	13763	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,000.00
8/13/2020	13764	PASHEK, ROBIN	\$161.00
8/13/2020	13765	SAIF CORPORATION	\$894.16

PAYROLL A/P (EFT)

PAYROLL A/P

8/13/2020	13766	SATCOM GLOBAL INC.	\$61.66
8/13/2020	13767	SHRED-IT USA	\$124.27
8/13/2020	13768	STRATUS AUDIO, INC.	\$90.63
8/13/2020	13769	U.S. CELLULAR	\$825.53
8/13/2020	13770	US BANK	\$4,347.26
8/13/2020	13771	WASCO COUNTY	\$95.29
8/21/2020	13772	CARDOSI, AVERY	\$336.00
8/21/2020	13773	OFFICE DEPOT	\$461.09
8/21/2020	13774	OREGON STATE, DEPT OF HUMAN SERVICES	\$20,000.00
8/21/2020	13775	PASHEK, ROBIN	\$193.00
8/21/2020	13776	SANOPI PASTEUR INC.	\$816.54
8/21/2020	13777	THE DALLES DISPOSAL	\$57.40
8/21/2020	13778	UPS	\$79.00
8/27/2020	13779	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$240.00
8/27/2020	13780	KNOWLEDGE CAPITAL ALLIANCE INC	\$1,400.00
8/27/2020	13781	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$2,008.00
8/27/2020	13782	WASCO COUNTY	\$34,681.86
8/27/2020	13783	ASD SPECIALTY HEALTHCARE LLC, ASD HEALTHCARE	\$2,240.54
8/27/2020	13784	ASSOCIATION OF, OREGON COUNTIES	\$500.00
8/27/2020	13785	BEERY ELSNER & HAMMOND LLP	\$553.96
8/27/2020	13786	CYTOCHECK LABORATORY LLC	\$52.50
8/27/2020	13787	DIXON-SHANE LLC, R&S NORTHEAST LLC	\$1,215.00
8/27/2020	13788	OFFICE DEPOT	\$293.21
8/27/2020	13789	OREGON STATE UNIVERSITY	\$93.75
8/27/2020	13790	PASHEK, ROBIN	\$119.00
8/27/2020	13791	QWIK CHANGE LUBE CENTER INC.	\$64.93
8/27/2020	13792	UPS	\$71.67
8/27/2020	13793	WASCO COUNTY	\$95.29
8/27/2020	13794	WASCO COUNTY	\$87,161.48
8/27/2020	13795	WASCO COUNTY	\$17,340.93
8/27/2020	13796	WASCO COUNTY	\$43,580.74
8/27/2020	13797	CA STATE DISPURSEMENT UNIT	\$231.50
8/27/2020	13798	NATIONWIDE RETIREMENT SOLUTION	\$1,265.00
TOTAL:			\$340,381.54

PAYROLL A/P

NCPHD Board of Health authorizes check numbers 13735 - 13798 and payroll EFT numbers 734 - 746 totalling \$340,381.54.

Signature _____

Printed Name _____
 Commissioner Kathy Schwartz
 Chair, NCPHD Board of Health



Public Health
Prevent. Promote. Protect.

North Central Public Health District

"Caring For Our Communities"

NCPHD Contracts Summary for Board of Health Meeting of September 8th, 2020

Submitted By: Shellie Campbell, Interim Director

- **Amendment** to Agreement for Professional Services between North Central Public Health District (NCPHD) and Judy Bankman. Will provide support to COVID-19 Unified Command as Documentation Unit Leader, Accreditation support, and other services as assigned.
Fiscal Impact: Not to exceed \$26,000.
- **CGHC LOA COVID 2020** The Columbia Gorge Health Council (CGHC) has awarded funds to North Central Public Health District (NCPHD) for use in supporting the community's reopening plans as directed by Governor Kate Brown.
Fiscal Impact: Initial \$100,000. A second payment of an equal amount will be available upon receipt of the required report from the first allocation.
- **Agreement for Professional Services** between Immense Imagery and North Central Public Health District for the redesign of the NCPHD website.
Fiscal Impact: Not to exceed \$9,010.
- **OHA 159826-13 FY21 Amendment #13.** Amended and Restated 2019-2021 Intergovernmental agreement for the Financing of Public Health Services.
Fiscal Impact: NCPHD should receive \$969,952.
- **First Amendment to MOU** between NCPHD and the Shilo Inn in The Dalles, OR. This MOU extends the term of the MOU for an additional four weeks and the new expiration date of the MOU will be August 15, 2020.
Fiscal Impact: \$32,463 paid for with COVID funding.
- **MOU** between Mid-Columbia Children's Council, Inc. and North Central Public Health District (NCPHD) regarding Nutritional and Maternity Support Services. This MOU outlines the responsibilities and provision for shared services and shared communication, for mutual clients of the Mid-Columbia Children's Council, Inc. and NCPHD.
Fiscal Impact: None
- **Second Amendment to MOU** between NCPHD and the Shilo Inn in The Dalles OR. This MOU extends the term of the MOU to September 15, 2020. All other terms of the MOU apply.
Fiscal Impact: \$32,463 paid for with COVID funding.

- **Service Agreement** between Mid-Columbia Children’s Council, Inc. and North Central Public Health District (NCPHD). This MOU outlines the responsibilities and provision for services of a Nurse Consultant for mutual clients.
Fiscal Impact: Approximately bring in to NCPHD \$1,645.
- **First Contract Amendment** between North Central Public Health District (NCPHD) and Sarah Franklin for professional services.
Fiscal Impact: No direct dollar amount only cost in administrative time.



Public Health
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North Central Public Health District

“Caring For Our Communities”

NCPHD Interim Directors Report for Board of Health Meeting of September 8th, 2020

August/September 2020 Presented by Shellie Campbell, Interim Director

As we move from summer to fall we look to, what in normal times as, back to school days. This year we are learning how to adjust, pivot, and be creative as we continue to address COVID-19.

Starting in July we experienced several staff changes that have challenged NCPHD staff to adjust. I stepped in as the Interim Director during the director search and have had the opportunity to work closely with NCPHD staff to address concerns and changes. We have hired several new staff to work specifically with our COVID Teams. This has been a busy time with staff working sometimes seven days a week to provide testing, contact tracing and contact monitoring. Staff have been meeting people in person who are contacts or positive with COVID and getting them settled in a safe place for isolation or quarantine, providing them with food or other needs, and checking in on them during their isolation period. We are also working to get fully staffed in other program areas as we have had two seasoned nurses retire. In August we worked to get new staff hired, on-boarded and trained. We are very excited to welcome our new staff and very optimistic moving forward with our team.

Public Health has also been charged with reviewing all back to school Blueprints for the school districts in our three counties. We have worked closely with our school superintendents to provide thoughtful, supportive feedback to make it safe for kids and teachers to start with distance learning and a plan for in-school learning.

With fall right around the corner we are in work sessions to provide a communication plan and clinics for Flu and down the road a COVID vaccines.

This is an incredibly busy time in public health. We have a stellar team here at NCPHD that are working hard to address the many challenges we are faced with. I am grateful for all of their hard work, grace and adaptability.